



DEPARTMENT OF THE NAVY

COMMANDER
NAVY REGION, MID-ATLANTIC
1510 GILBERT ST.
NORFOLK, VA 23511-2737

IN REPLY REFER TO:
COMNAVREGMIDLANT/SOPA (ADMIN)

HRINST 3141.1B

N35

14 APR 2006

COMNAVREG MIDLANT/SOPA (ADMIN) HAMPTON ROADS INSTRUCTION 3141.1B

From: Commander, Navy Region, Mid-Atlantic

Subj: DESTRUCTIVE WEATHER PLAN

Ref: (a) OPNAVINST 3140.24E
(b) COMLANTFLTINST 5400.2
(c) COMNAVAIRLANTINST 3141.1A
(d) NAVENVPREDRSCHFAC TR 82-03
(e) HRO Manual-00
(f) COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 5400.1A
(g) OPNAVINST 3440.16C
(h) COMNAVREGMIDLANTINST 3440.24
(i) COMFLTFORCOM Norfolk VA 252041 Mar 03
(j) COMFLTFORCOM Norfolk VA 281405 Feb 06

Encl: (1) Tropical Cyclone Condition of Readiness Action Tables
(2) Sortie Condition Action Tables
(3) Sample Message Formats
(4) CTG 183.1 Sample OPGEN
(5) Communications Plan
(6) SOPA (Admin) Subarea Descriptions
(7) Tropical Cyclone Safety Procedures
(8) Sample COMNAVREG MIDLANT Media Release
(9) Sample Installation Commander Media Release
(10) Media Outlets
(11) Personnel Reporting Requirements

1. Purpose. To publish guidance and procedures to be employed by commands and activities in the SOPA (Admin) Hampton Roads Area in the event of destructive weather (tropical cyclones, north-easters, thunderstorms, tornadoes, gales, and severe windstorms).

2. Cancellation. COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 3141.1A. Due to numerous significant changes, paragraph markings have been omitted.

3. Background. Reference (a) prescribes the basic conditions of readiness for destructive weather. Reference (b) prescribes fuel state requirements for Atlantic Fleet ships and adverse weather operating instructions for commanding officers. Reference (c) provides the naval aircraft "hurricane evacuation plans" for the Atlantic Coastal Area and Hampton Roads. Reference (d) provides guidance on suitability of ports as "hurricane havens." Reference (e) sets forth specific regulations for administrative dismissal of civil service personnel due to destructive weather. Reference (f) contains information on small boat/service craft operations during destructive weather. Reference (g) is the Navy Civil Emergency Management Program that assigns Commander, Navy Region, Mid-Atlantic (COMNAVREG MIDLANT) as a Regional Planning Agent. Reference (h) is the Navy Civil Disaster Assistance and Joint Key Asset Protection Program for the COMNAVREG MIDLANT Area of Responsibility (AOR). Reference (i) is Commander, U.S. Fleet Forces Command (COMFLTFORCOM) message permanently establishing Atlantic Fleet Emergency Sortie Task Force. Reference (j) is COMFLTFORCOM message revising Atlantic Fleet Emergency Sortie Task Force. Enclosures (1) through (11) detail procedures and provide information necessary for area commands to adequately prepare for approaching destructive weather. Due to the varied missions and locations of the five SOPA (Admin) Subareas, guidance on destructive weather preparations for shore activities is general in nature. Specific guidance for shore activities is provided by individual Subarea SOPA (Admin) destructive weather plans.

4. Scope

a. Per reference (g), COMNAVREG MIDLANT is assigned as the Regional Planning Agent for the states of Pennsylvania, Delaware, West Virginia, Virginia, Maryland, and the District of Columbia. Sub-Regional Planning Agents (SRPA) are responsible for the coordination of destructive weather plans and procedures as follows:

Sub-Regional Planning Agents

CO, Naval Air Station
Joint Reserve Base (NAS JRB)
Willow Grove

Area of Responsibility

Pennsylvania and Delaware

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Commandant, Naval District Washington (COMNAVDIST)	District of Columbia, Maryland, and the Virginia counties of Arlington, Fairfax, Fauquier, Loudoun, Prince William, Stafford, and King George
CO, Navy Information Operations Command (NAVIOCOM), Sugar Grove	West Virginia and western Virginia (all activities west of 079° longitude)

COMNAVREG MIDLANT, acting as SOPA (Admin) Hampton Roads, will perform the above functions for the Hampton Roads Area (defined as all Navy/Marine Corps Activities in Virginia, south of 38 degrees north Latitude, and east of Interstate 95 (including bi-sected cities), using this instruction.

b. Each SRPA will coordinate the setting/securing of Tropical Cyclone Conditions of Readiness (COR) within their assigned area, and will provide guidance and procedures for their assigned AOR similar to those contained in this instruction. Each SRPA will be informed by COMNAVREG MIDLANT of the setting of Tropical Cyclone CORs in the Hampton Roads Area and will inform COMNAVREG MIDLANT NORFOLK VA//N01/N3/N35// on all message traffic concerning Tropical Cyclone CORs.

c. The guidance and procedures contained in this instruction are applicable to all commands and activities in the SOPA (Admin) Hampton Roads AOR (defined in enclosure (6)).

d. Annually, before 1 June, each SRPA in the COMNAVREG MIDLANT AOR shall provide the Point of Contact (POC) and phone number for their Destructive Weather Coordinator to COMNAVREG MIDLANT Regional Emergency Management Officer (N35), via naval message.

5. Discussion

a. Severe weather phenomena, as described in reference (a), can occur at any time of the year in the Hampton Roads Area. Such weather phenomena may endanger life, destroy property, and require expenditure of funds for repair. Analysis of meteorological and oceanographic data for this area indicates that the most serious threat of storm damage comes from tropical

cyclones in which winds of destructive force are sustained for long periods of time. The annual hurricane season for the Hampton Roads Area is 1 June through 30 November. Storms of non-tropical origin (northeasters, gales, thunderstorms, tornadoes), while of shorter duration, and generally localized in nature, can also disrupt operations and endanger life and property. There is no substitute for advance planning and preparation before the onset of destructive weather.

b. Tropical Cyclone CORs are set based on a timeline for the arrival of destructive winds. Due to the Hampton Roads geographical location and the large number of ships that may have to sortie, additional time is required to prepare ships to sortie and complete a sortie with ample sea room to maneuver before the arrival of destructive winds. Therefore, Sortie Conditions have been developed in conjunction with CTF 183, CTG 183.0, and CTG 183.1, and are listed in enclosure (2). The Norfolk Sortie Commander, CTG 183.1, will order these conditions while coordinating with SOPA (Admin) Hampton Roads, and will report attainment to CTF 183.0. SOPA (Admin) Hampton Roads will order COR, in enclosure (1), to be set while coordinating with CTG 183.1, and will report attainment to SOPA Hampton Roads and COMFLTFORCOM.

6. Definitions

a. Destructive Winds. Sustained winds of 50 knots (kt) or greater.

b. Hazardous Winds. Sustained winds of 35 kts.

c. Small Area Storms

(1) Thunderstorm. Produced by cumulonimbus clouds and usually affect a small area. Thunderstorms are always accompanied by thunder and lightning and may produce large hailstones, strong, gusty winds, and occasionally microbursts.

(2) Tornado. Tight rotary windstorm. Although small in scale, tornadoes are among the most violent storms with winds of over 200 kts possible.

(3) Waterspout. Tight rotary windstorm over water.

(4) Gale. A non-tropical windstorm with wind speeds of 34-47 kts.

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(5) Storm. A non-tropical windstorm with wind speeds of 48 kts or greater.

d. Northeaster (Nor'easter). A non-tropical cyclonic storm affecting the east coast of North America, so called because the winds over the impacted coastal areas are from the northeast. Nor'easters may occur at any time of the year but are most frequent and most intense between September and April. They typically develop within 100 miles of the coast, generally progress northward to northeastward, and typically attain maximum intensity near New England and the Canadian Maritime provinces. Abundant precipitation and winds of gale force are frequently associated with a Nor'easter.

e. Small Area Storm Warnings

(1) Small Craft Warning. Harbor and inland waters are experiencing, or are forecast to experience, winds between 18 kts and 33 kts, and wind-driven waves of concern to small craft.

(2) Gale Warning. Winds between 34 and 47 kts are forecast to impact land, harbor, and/or inland waters within 12 hours.

(3) Storm Warning. Winds 48 kts or greater are forecast for land, harbor, and/or inland waters within 12 hours.

(4) Thunderstorm Warning. Thunderstorms are forecast to impact the designated warning area.

(5) Severe Thunderstorm Warning. Severe thunderstorms (with wind gusts equal to or greater than 50 kts and/or hail of 3/4 inch diameter or greater) are forecast to impact the warning area.

(6) Tornado Warning. Tornadoes have been sighted in or adjacent to the warning area or have a strong potential to develop in the warning area.

Note: Naval Atlantic Meteorology and Oceanography Center (NAVLANTMETOCEN) does not issue tornado warnings via naval message due to minimal lead time and short-lived nature of the event.

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(7) Storm Surge Warning. High tides, 4 feet or greater, above normal tides are forecast for coastal areas, harbor, and/or inland waters. This warning will most likely be issued in conjunction with a tropical cyclone or gale/storm warning. However, storm surge warnings may also be issued due to the impact associated with non-tropical warnings like Nor'easters.

(8) Special Weather Advisory - Tropical Wind Warning. This warning will be issued for winds greater or equal to 35 kts and less than 50 kts associated with tropical systems.

f. East Coast Weather Advisory. A weather advisory issued by NAVLANTMETOCCEN, warning of a significant weather event which will affect a large portion of the ocean along the U.S. East Coast including the western Atlantic Fleet Operating Areas: VACAPES, CHERRY POINT, CHARLESTON, and JACKSONVILLE. A significant weather event is one that will generate an extended period (greater than 24 hours) of gale to storm force winds and high (16 feet or higher) seas, which could potentially cause damage, or disruption to at-sea fleet operations. Normally, this advisory is issued 48 hours in advance of the event and updated as necessary.

g. Thunderstorm Conditions of Readiness

(1) Thunderstorm Condition II. Set by individual installations based upon forecasts/recommendations from NAVLANTMETOCCEN or its detachments. Thunderstorms are expected within 25 Nautical Miles (NM) of the immediate area within 6 hours. Associated lightning, torrential rain, hail, severe downbursts, destructive winds, and sudden wind shifts are possible. Take precautions that will ensure an appropriate state of readiness on short notice.

(2) Thunderstorm Condition I. Set by individual installations based upon forecasts/recommendations from NAVLANTMETOCCEN or its detachments. Thunderstorms are occurring or are forecast to occur in the immediate area within 1 hour. Associated lightning, torrential rain, hail, severe downbursts, destructive winds, and sudden wind shifts are possible. Take immediate safety precautions and seek shelter.

h. Tornado Watch. Conditions are conducive for tornadic activity and severe thunderstorms within and close to the Watch area. NAVLANTMETOCCEN readdresses Tornado Watches issued by the National Weather Service to affected areas.

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i. Wind Storm Conditions of Readiness. When conditions permit sufficient advanced forecasting of impending gale/storm force winds of significant duration, Gale/Storm Conditions of Readiness will be issued by SOPA (Admin) Hampton Roads, as specified below:

(1) Gale/Storm Condition III (as applicable). Destructive winds of the force indicated are possible within 48 hours.

(2) Gale/Storm Condition II (as applicable). Destructive winds of the force indicated are possible within 24 hours.

(3) Gale/Storm Condition I (as applicable). Destructive winds of the force indicated are possible with 12 hours.

j. Tropical Systems

(1) Tropical Cyclone. A warm-core, non-frontal synoptic-scale cyclone originating over tropical or subtropical waters, with organized deep convection and a closed-surface wind circulation about a well-defined center (includes tropical depressions, tropical storms, and hurricanes).

(2) Tropical Depressions. A tropical cyclone with sustained wind speeds of less than 34 kts.

(3) Tropical Storm. A tropical cyclone with wind speeds of 34 to 63 kts.

(4) Hurricane. A tropical cyclone with wind speeds of 64 kts or greater. Hurricanes are sub-categorized using the Saffir-Simpson Hurricane Destructive Potential Scale. Ranging from 1 (least intense) to 5 (strongest), this scale indicates the potential winds, storm surge, and damage associated with each:

Category 1-Winds of 64 to 82 kts. Storm surge 4 to 5 feet above normal.

Category 2-Winds of 83 to 95 kts. Storm surge 6 to 8 feet above normal.

Category 3-Winds of 96 to 113 kts. Storm surge 9 to 12 feet above normal.

Category 4-Winds of 114 to 135 kts. Storm surge 13 to 18 feet above normal.

Category 5-Winds greater than 135 kts. Storm surge more than 18 feet above normal.

k. Tropical Cyclone Conditions of Readiness (COR)

(1) Tropical Cyclone Condition V. Destructive winds of 50 kts or greater associated with a tropical system are possible in the Hampton Roads Area within 96 hours.

(2) Tropical Cyclone Condition IV. Destructive winds of 50 kts or greater associated with a tropical system are possible in the Hampton Roads Area within 72 hours.

(3) Tropical Cyclone Condition III. Destructive winds associated with a tropical system are possible in the Hampton Roads Area within 48 hours.

(4) Tropical Cyclone Condition II. Destructive winds associated with a tropical system are anticipated in the Hampton Roads Area within 24 hours.

(5) Tropical Cyclone Condition I. Destructive winds associated with a tropical system are anticipated in the Hampton Roads Area within 12 hours.

1. Sortie Conditions. Sortie conditions are established to support CTG 183.1 (Norfolk Sortie Commander) requirements to depart well before the onset of heavy weather, and will be based on forecast weather along the potential sortie track. Sortie conditions will be ordered by CTG 183.1 in consultation with CTF 183 (COMFLTFORCOM) based upon the estimated onset of destructive winds in Hampton Roads, significant sea heights along the sortie track, potential for storm surge in Hampton Roads, storm track relationship to evasive routes, and Hampton Roads weather conditions. Sortie conditions will be set in consonance with, but independent of, Hampton Roads Tropical Cyclone CORs, which are based solely on the onset of destructive winds in the Hampton Roads Area. Anticipated sortie time will be promulgated by message when ordering Sortie Conditions.

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(1) Sortie C. Prepare to sortie within 48 hours to avoid heavy weather. Anticipated sortie commencement time will be included in the message ordering SORTIE C. Depending on predicted storm track, SORTIE C may be ordered coincident with Tropical Cyclone Condition V.

(2) Sortie B. Sortie expected within 24 hours to avoid heavy weather.

(3) Sortie A. Commence sortie to avoid heavy weather.

7. Sortie and Evasion

a. None of the harbors in the Hampton Roads Area are safe havens during sustained tropical cyclone winds. Evasion at sea is the recommended course of action for all seaworthy vessels when the Hampton Roads Area is directly threatened with destructive force winds of 50 kts or greater, or a storm surge of 8 feet or higher. However, if forecast winds are less than 50 kts, and storm surge is less than 8 feet, Hampton Roads harbors will normally provide shelter for most pier side ships. Ships with large sail areas, and especially aircraft carriers and large deck amphibious ships, should usually evade at sea when threatened by greater than 50 kts sustained winds.

b. Chapter (1) of reference (d) provides a general balance-of-risk evaluation process that should precede any leave/stay decision -- Chapter (2) specifically deals with Hampton Roads. The high cost of a Hampton Roads sortie and the low threat frequency of direct tropical cyclone strikes on Hampton Roads encourage a decision to stay. Fleet safety, however, is paramount and must be a key factor in a timely decision to sortie. Any tropical cyclone on a westward track towards Hampton Roads has the potential to cause significant damage to the Fleet if caught in port.

c. Timeliness of a sortie decision is essential. Ideally, the Fleet should be prepared and expect to get underway at Condition III. However, the forecast storm track may dictate an earlier start to the sortie. The following time considerations are critical factors in a sortie decision:

(1) Night sorties should be avoided due to safety of navigation (possible delay of 8 hours, or longer).

(2) A Norfolk sortie may require up to 12 hours depending on port loading.

(3) Sea and Anchor details may be longer than normal due to limited harbor pilot assets, tow, and shipping congestion.

(4) Due to potential storm curvature and seas propagating ahead of the storm, ships may need to transit at least 300NM east of Hampton Roads to evade the storm (20-hour transit at 15 kts). This transit will be in less than optimal sea states due to rapid swell propagation in advance of the tropical cyclone.

Factoring in the above delays, a sortie could take more than 36 hours from the first ship's departure until the last ship reaches the rendezvous point.

8. Readiness Attainment Reporting Procedures

a. Condition V Attainment Reporting Procedures

(1) Ships. Attainment reports for Condition V follow administrative chains of command, through Type Commanders (TYCOM) to CTG 183.1. CTG 183.1 is normally COMSECONDFLT or another senior waterfront staff as designated by COMFLTFORCOM. CTG 183.1 receives consolidated reports (enclosure (3), Format B) from the following organizations:

- (a) COMNAVAIRLANT - CVs/CVNs.
- (b) COMNAVSURFLANT - CARSTRKGRUs, COMDESRONS, and PHIBGRU TWO.
- (c) COMSUBLANT - SUBRONs.
- (d) COMSEALOGFLANT - MSC ships.
- (e) SOPA ADMIN YORKTOWN SUBAREA - All ships in Yorktown/Cheatham Annex.
- (f) SOPA ADMIN PORTSMOUTH SUBAREA - All ships at NAVSHIPYD & Norfolk/Portsmouth Shipyards.
- (g) SOPA ADMIN NEWPORT NEWS SUBAREA - All ships in Northrop Grumman, Newport News Shipbuilding and Drydock.

CTG 183.1 consolidates all Hampton Roads ships' attainment reports and submits an overall CTG 183.1 attainment report to CTG 183.0 (COMSECONDFLT) and CTF 183 (COMFLTFORCOM).

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(2) Shore Activities. Attainment reports will be made in accordance with SOPA (Admin) Subarea procedures. SOPA (Admin) Subareas will report attainment of Condition V to SOPA (Admin) Hampton Roads and the appropriate Subarea SOPA. Yorktown, Newport News, and Portsmouth Subareas use enclosure (3), Format B. Norfolk and Little Creek Subareas use enclosure (3), Format D.

NOTE: COMFLTFORCOM permanently established TF 183 in reference (i) and updated assignments in reference (j). Subordinate task organization will be implemented as required. To ensure message delivery, address messages to plain language addressees (PLAs) (i.e., COMFLTFORCOM, COMSECONDFLT, USS ENTERPRISE, etc.) until assured the task organization (i.e., CTF 183, CTG 183.0, etc.) is usable within the communications system. SOPA Hampton Roads and SOPA Subareas change frequently, especially if a sortie is ordered. To ensure message delivery, address messages to PLAs of SOPA Hampton Roads and SOPA Subareas.

b. Conditions IV, III, II, and I Attainment Reporting Procedures

(1) Ships. Attainment reports for Conditions IV, III, II, and I are not required from ships unless a change in underway status has occurred. Reports should then be submitted to CTG 183.1. All ships not able to sortie will report attainment of Conditions IV, III, II, and I to their respective Subarea SOPA and Subarea SOPA (Admin), informing their respective ISIC using enclosure (3), Format M. This includes all ships that are not part of TG 183.1, and units of TG 183.1 that fail to sortie with the sortie group. If TG 183.1 remains in port to ride out the storm, TG 183.1 ships, including those that previously reported "unable to sortie," will report attainment of remaining conditions through their respective Commander Task Units (CTU) to CTG 183.1. Subarea SOPAs will be assigned from ships not in the sortie group when a sortie is ordered.

(2) Shore Activities. Attainment reports will continue to be made in accordance with SOPA (Admin) Subarea procedures. SOPA (Admin) Subareas will report attainment of Conditions IV, III, II, and I for their respective subareas, including ships that will not sortie, to SOPA (Admin) Hampton Roads and their appropriate Subarea SOPA using enclosure (3), Format D.

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c. Sortie Condition Attainment Reporting Procedures. When all attainment reports for Condition V are received, CTG 183.1 will transmit the consolidated attainment report to CTF 183 and COMFLTFORCOM, the Operational General Message (OPGEN) promulgating the task organization (TG 183.1), and the message ordering Sortie C. These actions shift Sortie Condition attainment reporting to the operational chain of command. Individual units will report attainment of Sortie Conditions to their respective CTU, using enclosure (3), Format J, which consolidates and submits Task Unit attainment reports to CTG 183.1, using enclosure (3), Format B. CTG 183.1 consolidates all Task Unit reports and submits the Task Group attainment report to CTF 183, using enclosure (3), Format C.

9. Sheltering. Due to the fact most Navy shelters are located in flood-prone areas, they will only be used to shelter Category ALFA (mission essential) personnel and personnel living on berthing barges. All other Navy personnel and families should seek shelters provided by the local community or evacuate the Hampton Roads Area if necessary or ordered.

10. Action

a. When directed by SOPA (Admin) Hampton Roads, the Destructive Weather Plan will be executed in accordance with references (a) through (f), as required.

b. Commanding Officers (CO) (except ships). Assign all military and civilian personnel to one of two categories, as defined below, in order to efficiently reduce the number of personnel on bases or facilities during periods of destructive weather.

(1) Category ALFA Personnel: Mission essential military and civilian personnel designated critical by cognizant commanders.

(2) Category BRAVO Personnel: All personnel not designated ALFA.

c. COMNAVREG MIDLANT. Delegates the establishment of personnel reporting criteria to Installation Commanders (IC).

(1) COs of Ships in Overhaul. Coordinate with shipyard project managers and SUPSHIPS concerning any need to vary from IC reporting criteria each time Tropical Storm Condition is expected to be set. Such exceptions should be made only during extreme

circumstances (i.e., overhaul/drydock emergent work, etc.). ICs, or designated representatives, should promulgate any exceptions to IC reporting criteria to the media. Variances and exemptions from local area essential/non-essential reporting criteria have the potential to create confusion and overload the media dissemination system; therefore, they are discouraged unless absolutely necessary.

d. COMFLTFORCOM

(1) Establish CTF 183 Task Organization.

(2) Issue, through SOPA (Admin) Hampton Roads, conditions of readiness required for all commands in the SOPA Hampton Roads Area. Modified conditions of readiness messages will include specific action items to be accomplished. If COMFLTFORCOM is out of the area, Deputy COMFLTFORCOM will consult with designated SOPA Hampton Roads prior to setting or changing readiness conditions.

(3) Order sortie of surface ships and submarines.

(4) Notify CTG 183.1 when the port is cleared for re-entry.

(5) Conduct HURREX for all commands in the SOPA Hampton Roads Area prior to 1 June, annually.

e. SOPA (Admin) Hampton Roads

(1) Readdress Operational Tasking Communication OPTASK COMMS to all homeported units in Hampton Roads prior to 10 May, annually.

NOTE: Destructive Weather OPTASK COMMS is developed by COMSECONDFLT and provided to SOPA (Admin) Hampton Roads for promulgation.

(2) Issue a message, prior to 1 June, annually, advising all commands within Hampton Roads and all homeported units of the upcoming hurricane season, listing the current edition of this instruction and current OPTASK COMMS message.

(3) Participate in annual HURREX.

(4) After coordination with NAVLANTMETOCCEN make recommendations to COMFLTFORCOM (CTF 183) regarding setting or changing of readiness conditions, and disaster recovery operations.

(5) Issue, at COMFLTFORCOM direction, messages ordering readiness conditions be set, exempting steps as desired to minimize financial impact or unnecessary actions.

(6) Have COMNAVREG MIDLANT Public Affairs Officer (PAO) immediately announce that Tropical Cyclone COR has been set for the region to local media outlets, coordinate regional media queries, and keep COMFLTFORCOM PAO informed of regional media reporting and interest. A sample media release is provided in enclosure (8).

(7) Upon notification by NAVLANTMETOCCEN of imminent severe thunderstorms, tornadoes, or other severe local destructive weather warning, advise Subarea SOPAs (Admin) by the quickest means possible.

(8) Issue general damage assessment messages to sortie Fleet units to keep them informed of general conditions in port.

f. CTG 183.1

(1) Make recommendations to SOPA Hampton Roads regarding ordering of Sortie Conditions.

(2) Issue, at CTF 183 direction, messages setting Sortie Conditions, see enclosure (3).

(3) Transmit OPTASK COMMS message to SOPA (Admin) Hampton Roads for readdressal to all activities homeported in Hampton Roads.

g. NAVLANTMETOCCEN Norfolk

(1) Issue tropical system warnings at 6-hour intervals, i.e., 0300Z, 0900Z, 1500Z, and 2100Z. Additional advisories will be provided at 3-hour intervals during Condition I, or more frequently if major changes in strength/movement of the storm occur. (6-hour warnings are posted to NAVLANTMETOCCENS NIPRNET (<https://www.nlmoc.navy.mil>) and SIPRNET (www.nlmoc.navy.smil.mil) homepages, as well as being provided by DMS message, Harbor Common (when activated) by Subarea SOPAs. Three-hour warnings are provided by voice only.

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(2) Make recommendations to SOPA (Admin) Hampton Roads regarding setting conditions of readiness and provide the COMNAVREG MIDLANT Regional Operations Center an initial draft of the message setting Tropical Cyclone CORs.

(3) Make sortie recommendations to CTG 183.1.

(4) Support SOPA (Admin) Hampton Roads and COMFLTFORCOM in the conduct of the annual HURREX.

(5) Provide Optimum Track Ship Routing recommendations to CTG 183.0 METOC.

(6) Issue Watches and Warnings for storms (as defined in paragraph 6) and make recommendations for the setting of Wind Storm Conditions of Readiness to SOPA (Admin) Hampton Roads. NAVLANTMETOCEN will provide thunderstorm warnings to NAVSTA Norfolk. Naval Aviation Forecast Center (NAVAVNFCSTCEN), Norfolk, and NAVLANTMETOC Det Oceana will provide Chambers Field and Naval Air Station, Oceana, respectively, with recommendations for setting of Thunderstorm Conditions to the appropriate Air Station personnel.

(7) Advise (by message and telephone) the COMNAVREG MIDLANT Regional Operations Center (ROC) when there is no longer a threat of destructive winds in the SOPA Hampton Roads Area.

h. Naval Computer and Telecommunications Area Master Station, Atlantic_(NCTAMS LANT)

(1) Rapidly-disseminate all destructive weather message traffic. Due to safety considerations, destructive weather Immediate Precedence Traffic will receive the quickest handling available.

(2) Update Task Group 183.1 CSRF routing database upon receipt of Sortie OPGEN.

i. COMNAVREG MIDLANT, Program Director for Air Operations (PD Air Ops). Order evacuation/hangaring of all USN and USMC aircraft units based ashore in the Hampton Roads Area in accordance with references (b) through (d).

j. All Commands in the Hampton Roads Area

(1) Prepare and maintain destructive weather plans that include preparations to be taken for Wind Storm and Tropical Cyclone COR. Modify existing instructions and directives to comply with this instruction.

(2) Review heavy weather precautions in references (a) through (d) and other available sources prior to 1 June, annually. Review all destructive weather plans and bills. Ensure that all assigned military and civilian personnel are familiar with their contents.

(3) Implement Conditions of Readiness as directed by SOPA/SOPA (Admin) Hampton Roads.

(4) Having already received media access code words from area media outlets, ICs will notify local media outlets concerning personnel reporting requirements. A sample media release is provided in enclosure (9).

(a) A list of local media outlets requiring notification of essential/non-essential reporting criteria is attached as enclosure (10). It is incumbent upon the PAO for each installation to request authorization code words from each media outlet. ICs who already have access code words should verify them with the media outlets. Media outlets will not accept announcements on closures and delays without code words. Code words must be obtained prior to the setting of Tropical Storm Conditions, as the media will not issue code words during a Storm Condition. ICs shall keep SOPA (Admin) Hampton Roads informed of their reports via the ROC.

(b) It is important to ensure the precise command name desired to appear on TV scrollers/radio announcements is correct. Installation PAOs should monitor media announcements for accuracy and correct when necessary.

(c) Inputs should be reported to media outlets NLT 2100 in order to make the 2200 and 2300 Newscasts, and NLT 0400 in order to make the 0600 Newscast.

NOTE: When code words are established, the installation command name will be entered into a database maintained by media outlets.

(5) Inform personnel that destructive weather conditions, warnings, shelter information, and instructions to civilian and military employees will be announced on local television and radio stations.

(6) Ensure that all military and civilian personnel are aware of their local community's Shelter Program.

(7) To the maximum extent possible, continue to perform critical command functions during destructive weather conditions.

(8) Render maximum support to Fleet units.

(9) Use the guidelines published in reference (e) (Chapter 610, Subchapter 3) for the administrative discharge of category BRAVO civilian personnel.

(10) Take appropriate action to minimize damage from destructive windstorms (thunderstorms, tornadoes, small craft winds, gales, or storm force winds) by securing loose objects, hanging/tying down aircraft, etc., in accordance with individual command destructive weather bills. When a tornado warning is issued, personnel safety becomes the primary concern. SOPA/SOPA (Admin) Subareas will employ every reasonable means to inform exposed personnel to the dangers of approaching waterspouts or tornadoes.

(11) Consider hoisting boats onboard when winds of small craft warning force or greater create sea conditions in slips which endanger boats and landing craft. Boats that cannot be hoisted should be evacuated, if feasible. For safe haven berthing assignments, call NAVSTA Norfolk (444-7118/7119) or Naval Amphibious Base (NAVPHIBASE), Little Creek, (462-7424), Port Operations. NAVSTA Norfolk will coordinate safe haven requests for NAVSTA Norfolk and NAVPHIBASE Little Creek with Norfolk Naval Shipyard (NAVSHIPYD Norfolk).

(12) Develop and maintain a Personnel Accounting Program for military members and their dependents and civilian employees. Accounting for these personnel in the affected area of a catastrophic event is required in order to develop a rapid response that provides both needed disaster relief to our personnel and assists in restoring operational capability to commanders. Commanders shall take appropriate action upon the setting of each COR, enclosure (1). Specific requirements of the personnel accountability program shall include:

(a) Ensuring unit personnel and their families understand command procedures on evacuations and evacuation orders including mustering procedures after destructive weather has passed.

(b) Ensuring command personnel know to contact Navy authorities as soon as reaching safe haven but not later than 48 hours after evacuation, in the following order: parent command or activity, nearest Base Watch Center, or the toll-free Navy Help Line (1-877-414-5358).

(c) Accounting of personnel will be in accordance with each command's existing mustering procedures, using locally-generated command personnel rosters. A sample is provided in enclosure (11).

(d) Procedures for forwarding compiled personnel information to ISIC, installation, and/or regional commanders via CD-ROM prior to evacuation/sortie.

(e) Compiling daily muster reports, and be prepared to report results to ISIC, installation, and/or regional commander as soon as practical with updates as directed. A listing of potential personnel accountability categories is provided in enclosure (11).

(f) When the BUPERS On-Line (BOL) application is available, commands will utilize the command muster function to update personnel data. This action will be done in concurrence with the muster reporting to the ISIC, installation, and/or regional commander.

k. SOPA (Admin) Norfolk Subarea (NAVSTA Norfolk). Coordinate and promulgate Hampton Roads Emergency Sortie/Berthing Plan. COMNAVREG MIDLANT, Program Director for Port Operations (PD Port Ops), is the final authority for all berthing issues in the Hampton Roads area. NAVSTA Norfolk Port Ops is the single point of contact to coordinate berthing for ships left behind in the Hampton Roads Area. NAVSTA Norfolk will coordinate with NAVSHIPYD Norfolk, who will provide information concerning availability of shipyard berthing space.

1. Each SOPA (Admin) Subarea

(1) Restrict or cancel boating in accordance with reference (f).

(2) Keep group/squadron commanders and ships in their subarea informed when:

(a) Boating has been restricted/cancelled.

(b) Boats departing the landings are detained.

(c) Landings are unusable or alternate foul weather landings are to be used.

(3) Issue, via Harbor Common/phone tree, all destructive weather watches/warnings and Tropical Cyclone COReadiness/sortie condition messages immediately upon notification by NAVLANTMETOCEN or CTG 183.1 or SOPA (Admin) Hampton Roads, ensuring receipt by all ships.

(4) Coordinate the opening, manning, and inspection of shelters in their Subarea. Keep SOPA (Admin) Hampton Roads informed of the status of shelters in their Subarea.

m. Each Resident Officer In Charge of Construction (ROICC) will ensure contractors when directed by respective SOPA (Admin) Subarea make necessary site preparations for each condition of readiness.



F. R. RUEHE

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TROPICAL CYCLONE CONDITION OF READINESS ACTION TABLES

TROPICAL CYCLONE CONDITION OF READINESS V

- DESTRUCTIVE WINDS POSSIBLE WITHIN 96 HRS
- SORTIE POSSIBLE WITHIN 48 HRS

CODE ACTION

- 5.0 SOPA (Admin) Hampton Roads coordinate with CTG 183.1 (Sortie Commander) and NAVLANTMETOCCEN regarding setting of Tropical Cyclone Condition V and make recommendations to SOPA Hampton Roads.
- 5.1 SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) order Tropical Cyclone Condition V [Enclosure (3), Format A]. Notify duty officers of CTG 183.1, Subarea SOPAs, Subarea SOPAs (Admin), TYCOMs, and COMSECONDFLT by quickest means.
- 5.2 Subarea SOPAs (Admin) initiate phone trees notifying all subarea commands of condition setting.
- 5.3 Due to the increase in high precedence message traffic associated with tropical cyclones, all commands commence downloading/screening message traffic at intervals not to exceed 4 hours without waiting for notification from servicing telecommunications centers.
- 5.4 Review pertinent destructive weather plans/directives.
- 5.5 Verify Personnel Accountability Program information and procedures.
- 5.6 Maintain normal operating/liberty schedule as feasible.
- *** STEPS 5.7 AND 5.8 MUST BE COMPLETED EXPEDITIOUSLY IN ORDER TO COMPILE THE SORTIE OPGEN PRIOR TO SETTING COR IV AND SORTIE C.**
- 5.7 Ships notify Squadron/Group (COMNAVAIRLANT) for CVs; COMSCLANT for ships under MSC OPGON; SOPA (Admin) Portsmouth/Newport News for ships in yards; SOPA (Admin) Yorktown for ships at Yorktown/ Cheatham Annex of condition attainment/material status by quickest means [Enclosure (3), Format I]. Flagships report for embarked staff. Host ships include status of visiting

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ships (USN or Foreign). Indicate where ship is berthed, readiness for sea status, and fuel percentage. **IN REPORTING SHIPS' ABILITY TO GET UNDERWAY FOR SORTIE CONSIDER THAT SORTIE MAY COMMENCE WITHIN 48 HOURS--DETAIL ANY RESTRICTIONS THAT PRECLUDE READINESS TO SAIL WITHIN 48 HOURS. ALL SHIPS REPORT THE NUMBER OF HOURS REQUIRED TO GET UNDERWAY.** Groups submit consolidated reports to respective Type Commanders (SURFLANT and SUBLANT). Squadrons submit report to groups. Review current stock of provisions, including perishable foods.

- 5.8 Type Commanders, COMSCLANT, SOPA (ADMIN) Portsmouth/Yorktown/Newport News compile condition attainment/material status/readiness reports and provide information to CTG 183.1 by quickest means, followed by message [Enclosure (3), Format B]. Indicate where ships are berthed, presence of embarked staffs, readiness for sea status, pilot/tug requirements, and fuel percentage.
- 5.9 CTG 183.1 report condition attainment/material status to CTF 183.0, CTF 183, and SOPA (Admin) Hampton Roads [Enclosure (3), Format C].
- 5.10 CTG 183.1 update TG 183.1 for storm evasion and transmit Sortie OPGEN (Enclosure (4)) message which includes CSRF update.
- 5.11 At direction of CTF 183, set Sortie C [Enclosure (3), Format A].
- 5.12 Group Commanders of any ships ordered to sea ahead of the sortie or ships operating independently in the local area should request NAVLANTMETOCCEN Optimal Track Ship Routing (OTSR) recommendation and advise CTF 183 and CTG 183.1 of intentions for storm evasion.
- 5.13 Commands owning amphibious/small craft notify SOPA (Admin) Norfolk/Little Creek of number/type requiring safe haven by quickest means.
- 5.14 NAVSHIPYD Norfolk report available safe boat havens and ship berths to NAVSTA Norfolk and NAVPHIBASE Little Creek Port Operations offices by quickest means.
- 5.15 Shore commands report attainment of Condition V via reverse phone tree.

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- 5.16 Subarea SOPAs (Admin) query commands, which have not reported attainment within 8 hours of notification to determine if they need assistance.
- 5.17 Subarea SOPAs (Admin) report Condition V attainment to SOPA (Admin) Hampton Roads by quickest means, followed by message [Enclosure (3), Format D or B (see paragraph 8.a)]. Submit reports as soon as possible; inform SOPA (Admin) Hampton Roads if attainment will take longer than 8 hours.
- 5.18 SOPA (Admin) Hampton Roads report Condition V attainment for Hampton Roads (afloat units not part of Task Group 183.1 and ashore units) to SOPA Hampton Roads immediately upon receipt of verbal attainment reports from all five Subarea SOPAs (Admins). Follow with message [Enclosure (3), Format E].
- 5.19 ISICs add voice and FAX telephone numbers for assigned units to Condition V attainment message. This information will then be consolidated by TYCOMS/COMSECONDFLT in follow-on attainment messages.
- 5.20 ISICs include near term movements (out to 48 hours) of assigned ships in COR attainment message.
- 5.21 Subarea SOPAs (Admin) open, inspect, and inventory tropical cyclone shelters. Review reference (h). Shelters will only be used for Category ALFA personnel, Sailors living on berthing barges, or others on an emergency basis.

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TROPICAL CYCLONE CONDITION OF READINESS IV

- DESTRUCTIVE WINDS POSSIBLE WITHIN 72 HRS
- SORTIE POSSIBLE WITHIN 24 HRS

<u>CODE</u>	<u>ACTION</u>
4.0	SOPA (Admin) Hampton Roads coordinate with CTG 183.1 (Sortie Commander) and NAVLANTMETOCCEN regarding setting of Condition IV and make recommendation to SOPA Hampton Roads.
4.1	SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) order Tropical Storm Condition IV [Enclosure (3), Format A]. Notify duty officers of CTG 183.1, Subarea SOPAs, Subarea SOPAs (Admin), TYCOMs, and COMSECONDFLT by quickest means.
4.2	Subarea SOPAs (Admin) initiate phone trees notifying all subarea commands of condition setting.
4.3	Ensure all applicable actions for Condition V have been completed.
4.4	Shore commands maintain normal operating/liberty schedule as feasible.
4.5	COMFLTFORCOM consider imposing MINIMIZE for message traffic to or from Hampton Roads.
4.6	Continue downloading/screening message traffic at intervals not to exceed 4 hours without waiting for notification from servicing telecommunications centers.
4.7	COMNAVAIRLANT commence preparations for evacuating/hangaring aircraft.
4.8	NAVSHIPYD Norfolk coordinate safe haven planning for amphibious craft and boats with NAVSTA Norfolk Port Operations.
4.9	SOPAs, SOPAs (Admin), and TF 183 monitor Harbor Common. Net control is SOPA Hampton Roads. (Note: Net control may stand down nets after completing communications checks and establishing times for restarting nets. Shore commands without 24-hour radio watches are not expected to maintain guard after working hours until Condition II is set.)

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- 4.10 SOPA (Admin) Yorktown prepare to cancel or complete weapons transfers scheduled or in progress.
- 4.11 Shore commands report attainment of Condition IV via reverse phone tree. Ships remaining inport which are either unable to get underway or not part of TG 183.1 (Sortie Task Group) report attainment of Condition IV to appropriate Subarea SOPA/SOPA (Admin), informing readiness commander, SOPA/SOPA (Admin) Hampton Roads, COMFLTFORCOM, TYCOM, and COMSECONDFLT. [Enclosure (3), Format I].
- 4.12 Subarea SOPAs (Admin) query commands, which have not reported attainment within 8 hours of notification to determine if they need assistance.
- 4.13 Subarea SOPAs (Admin) report Condition IV attainment to SOPA (Admin) Hampton Roads by quickest means, followed by message [Enclosure (3), Format D]. Submit reports as soon as possible; inform SOPA (Admin) Hampton Roads if attainment will take longer than 8 hours.
- 4.14 SOPA (Admin) Hampton Roads report Condition IV attainment for Hampton Roads to SOPA Hampton Roads immediately upon receipt of verbal attainment reports from all five Subarea SOPAs (Admin). Follow with message [Enclosure (3), Format E].
- 4.15 SOPA (Admin) Hampton Roads (for SOPA Hampton Roads) redetermine Subarea SOPAs in accordance with Article 0929 of Navy Regulations, and Art. 2501 of U.S. Atlantic Fleet Regulations. Designated SOPAs must not be a part of the sortie group.
- 4.16 CTG 183.1 and SOPA/SOPA(Admin) Hampton Roads assess the need for Sortie Condition B or A, and revise sortie timeline if necessary.
- 4.17 TYCOMS/COMSECONDFLT consolidate voice and FAX numbers for assigned units attainment message.
- 4.18 ISICs include near term movement (out to 48 hours) of assigned ships in COR attainment message.

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- 4.19 Commands should remind all personnel to begin making preparations for the impending storm. Enclosure (7) provides a good baseline, but is not all encompassing. Personnel should follow guidelines provided by local municipalities.
- 4.20 Implement destructive weather parking plan. NAVSTA Norfolk and NAVPHIBASE Little Creek designate water front parking lots that will be secured. Notify all ships in port of parking restrictions.

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TROPICAL CYCLONE CONDITION OF READINESS III

- DESTRUCTIVE WINDS POSSIBLE WITHIN 48 HOURS
- SORTIE POSSIBLE ON SHORT NOTICE

CODE**ACTION**

- | | |
|-----|--|
| 3.0 | SOPA (Admin) Hampton Roads coordinate with CTG 183.1 (Sortie Commander) and NAVLANTMETOCEN regarding setting of Tropical Cyclone Condition III and make recommendation to SOPA Hampton Roads. |
| 3.1 | SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) set Tropical Cyclone Condition III [Enclosure (3), Format A]. Notify duty officers of CTG 183.1, Subarea SOPAs, Subarea SOPAs (Admin), TYCOMs, and COMSECONDFLT by quickest means. |
| 3.2 | Subarea SOPAs (Admin) initiate phone trees notifying all Subarea commands of condition setting. |
| 3.3 | Continue downloading/screening message traffic at intervals not to exceed 4 hours without waiting for notification from servicing telecommunications centers. |
| 3.4 | Ensure all applicable actions for Conditions V and IV have been completed. |
| 3.5 | Shore commands maintain normal operating/liberty schedule as feasible. |
| 3.6 | Commence securing buildings and removing missile hazards. |
| 3.7 | Commence moving small craft to safe haven as required. |
| 3.8 | Shore commands report attainment of Condition III via reverse phone tree. Ships remaining in port, which are not part of TG 183.1 (Sortie Task Group), report attainment of Condition III to appropriate Subarea SOPA/SOPA (Admin) by quickest means. Follow with message [Enclosure (3), Format I]. |
| 3.9 | Subarea SOPAs (Admin) query commands that have not reported attainment within 4 hours of notification to determine if they need assistance. |

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- 3.10 Subarea SOPAs (Admin) report Condition III attainment to SOPA (Admin) Hampton Roads by quickest means, followed by message [Enclosure (3), Format D]. Submit reports as soon as possible; inform SOPA (Admin) Hampton Roads if attainment will take longer than 8 hours.
- 3.11 SOPA (Admin) Hampton Roads report Condition III attainment to SOPA Hampton Roads immediately upon receipt of verbal attainment reports from all five Subarea SOPAs (Admin). Follow with message [Enclosure (3), Format E].
- 3.12 If CTF 183/CTG 183.1 decides not to sortie TG 183.1 ships, CTG 183.1 will promulgate direction to TG 183.1 ships to prepare to ride out storm inport. TG 183.1 ships will comply with applicable actions in this table in addition to directions promulgated by CTG 183.1 and will report attainment/completion of these actions to their respective sortie (group) commanders (CTU's) as specified in the OPGEN, who will then make consolidated reports to CTG 183.1. CTG 183.1 reports attainment of these actions preparing for Condition III to CTF 183, all SOPA (Admin) Subareas, and SOPA (Admin) Hampton Roads.
- 3.13 Designated shore station disaster preparedness officers make arrangements to obtain coded cell phones with SOPA (Admin) Hampton Roads Disaster Preparedness Officer (N35), phone: 322-2859.
- 3.14 SOPA (Admin) Subareas prepare/commence sandbag operations in accordance with subarea instructions.
- 3.15 All equipped activities ensure all emergency generators are topped off with fuel and are tested.
- 3.16 SOPA (Admin) Subareas coordinate filling and preparation of all portable potable water supplies (water buffaloes) and portable emergency generators for staging in accordance with subarea instructions.
- 3.17 All activities commence filling all gasoline powered vehicles.
- 3.18 Commence removal of large items from waterfront in accordance with subarea instructions (i.e., brows, dumpsters, guardshacks, POVs).

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- 3.19 TYCOMS/COMSECONDFLT consolidate voice and FAX numbers for assigned units in attainment message.
- 3.20 ISICs include near term movement (out to 48 hours) of assigned ships in attainment message.
- 3.21 Prepare and forward compiled Personnel Accounting Program data via CD-ROM to ISIC, installation, and/or regional commander.

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TROPICAL CYCLONE CONDITION OF READINESS II**- DESTRUCTIVE WINDS ANTICIPATED WITHIN 24 HOURS**

<u>CODE</u>	<u>ACTION</u>
2.0	SOPA (Admin) Hampton Roads coordinate with CTG 183.1 (Sortie Commander) and NAVLANTMETOCCEN regarding setting of Tropical Cyclone Condition II and make recommendation to SOPA Hampton Roads.
2.1	SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) order Tropical Cyclone Condition II [Enclosure (3), Format A]. Notify CTG 183.1, Subarea SOPAs, SOPAs (Admin), TYCOMs, and COMSECONDFLT duty officers by quickest means. Transmit over Harbor Common/Command.
2.2	Subarea SOPAs (Admin) initiate phone trees notifying all subarea commands of condition setting.
2.3	Due to the increase in high precedence message traffic associated with approaching tropical cyclones, all commands commence downloading/screening message traffic hourly without waiting for notification from servicing telecommunications centers.
2.4	Ensure all applicable actions for Tropical Cyclone Conditions V, IV, and III have been completed.
2.5	Ships remaining in port should not remain nested. Subarea SOPA's (Admin) coordinate berth shifts with affected ships and readiness commanders through NAVSTA Norfolk Port Operations. Ships consider using additional mooring lines and dropping anchors underfoot. Tie down all loose gear. When mooring ships, ensure any lines running across the pier are well-lighted for safety. Ships notify base fire department of berth and any obstructions on the pier.
2.6	Remove vehicles/trailers from piers. Coordinate parking with base police.
2.7	Complete securing of buildings and removal of missile hazards.

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- 2.8 Ships remaining in port that are not part of TG 183.1 (Sortie Task Group) notify Subarea SOPA and Subarea SOPA (Admin) by quickest means when Condition II has been attained. Follow with message [Enclosure (3), Format I].
- 2.9 Shore commands report attainment of Condition II via reverse phone tree.
- 2.10 Subarea SOPAs (Admin) query commands that have not reported attainment within 6 hours of notification to determine if they need assistance.
- 2.11 Subarea SOPA (Admin) reports condition II attainment to SOPA (Admin) Hampton Roads by quickest means, followed by message [Enclosure 3, Format D]. Submit reports as soon as possible; inform SOPA (Admin) Hampton Roads if attainment will take longer than 6 hours.
- 2.12 SOPA (Admin) Hampton Roads report Condition II attainment for Hampton Roads to SOPA Hampton Roads immediately upon receipt of verbal attainment reports from all five Subarea SOPAs (Admin). Follow with message [Enclosure (3), Format E].
- 2.13 If CTF 183/CTG 183.1 decides not to sortie TG 183.1 ships, CTG 183.1 will promulgate direction to TG 183.1 ships to prepare to ride out storm inport unless already completed for COR III. TG 183.1 ships will comply with applicable actions in this table in addition to directions promulgated by CTG 183.1 and will report attainment/completion of these actions to their respective CTUs, who will then make consolidated reports to CTG 183.1. CTG 183.1 reports attainment of these actions preparing for Condition II to CTF 183, all SOPA (Admin) Subareas, and SOPA (Admin) Hampton Roads.
- 2.14 Dismissal of category BRAVO personnel will be dependent on the track and strength of the tropical cyclone. Category BRAVO personnel may be retained by Commanding Officers/Officers In Charge as needed to accomplish tropical cyclone preparations. Area medical personnel to be dismissed at the discretion of Naval Medical Center (NAVMEDCEN), Portsmouth.

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- 2.15 SOPA (Admin) Hampton Roads activate Regional Operations Center (ROC) for disaster recovery operations. Coordinate all requests for Navy resources through SOPA (Admin) Hampton Roads at 322-2609 or FAX 445-5757.
- 2.16 Designated shore station disaster preparedness officers FAX coded cell phone directory to SOPA (Admin) Hampton Roads OPCON. (See para 2.15 for FAX numbers).
- 2.17 SOPA (Admin) Hampton Roads OPCON consolidate coded cell phone directories and disseminate information to designated shore station disaster preparedness personnel.
- 2.18 Ships with vehicle ramps/accommodation ladders, which can be used in place of brows, have brows and brow stands removed. All others reduce to one brow. Disconnect all utilities except CHT, potable water, and telephones once ship is on stable power. Ships unable to generate own power, prepare for prolonged period without power. Ensure battery powered communications gear and non-perishable food is onboard for skeleton crew.
- 2.19 SOPA (Admin) Subareas complete staging of portable potable water supplies (water buffaloes) and emergency generators.
- 2.20 Relocate government and emergency vehicles in accordance with SOPA (Admin) Subarea plans.
- 2.21 TYCOMS/COMSECONDFLT consolidate voice and FAX numbers for assigned units in attainment message.
- 2.22 ISICs include near term movements (out to 24 hours) of assigned ships in COR attainment message.
- 2.23 Commence towing vehicles from restricted parking areas.

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TROPICAL CYCLONE CONDITION OF READINESS I**- DESTRUCTIVE WINDS ANTICIPATED WITHIN 12 HRS**

<u>CODE</u>	<u>ACTION</u>
1.0	SOPA (Admin) Hampton Roads coordinate with CTG 183.1 (Sortie Commander) and NAVLANTMETOCCEN regarding setting of Tropical Cyclone Condition I and make recommendation to SOPA Hampton Roads.
1.1	SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) order Tropical Storm Condition I [Enclosure (3), Format A]. Notify duty officers of CTG 183.1, Subarea SOPAs, SOPAs (Admin), TYCOMs, and COMSECONDFLT by quickest means. Transmit over Harbor Common net.
1.2	Subarea SOPAs (Admin) initiate phone trees notifying all tenant commands of condition setting.
1.3	Ensure all applicable actions for Tropical Cyclone Conditions V, IV, III, and II have been completed.
1.4	Secure all boating.
1.5	Continue downloading/screening message traffic hourly without waiting for notification from servicing telecommunications centers.
1.6	AS THE STORM APPROACHES, THE SAFETY OF PERSONNEL IS PARAMOUNT. MINIMIZE EXPOSURE OF PERSONNEL TO FOUL WEATHER. PERSONNEL SHOULD NOT BE ORDERED TOPSIDE EXCEPT TO PREVENT LOSS OF LIFE OR SERIOUS INJURY TO OTHERS. ENSURE ANY PERSONNEL SENT TOPSIDE, DO SO ONLY ON COMMANDING OFFICER'S/SENIOR OFFICER PRESENT'S DIRECT ORDERS. THESE PERSONNEL MUST BE PROPERLY OUTFITTED WITH FOUL WEATHER GEAR, LIFEJACKETS, TENDING LINES, HARD-HATS, AND BE COMPETENT TO COMPLETE THE TASK ASSIGNED, GIVEN CLEAR DIRECTIONS AND SUPERVISION, AND REMAIN TOPSIDE ONLY AS LONG AS IT TAKES TO ACCOMPLISH THE TASK.
1.7	Ships remaining in port that are not part of TG 183.1 (Sortie Task Group), notify Subarea SOPA and Subarea SOPA (Admin) by quickest means when Condition I has been attained. Follow with message [Enclosure (3), Format I].

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- 1.8 Dismissal of category BRAVO personnel will be dependent on the track and strength of the tropical cyclone. Category BRAVO personnel may be retained by Commanding Officers/Officers In Charge as needed to accomplish tropical cyclone preparations. Area medical personnel to be dismissed at the discretion of NAVMEDCEN Portsmouth.
- 1.9 Shore commands report attainment of Condition I via reverse phone tree.
- 1.10 Subarea SOPAs (Admin) query commands which have not reported attainment within two hours of notification to determine if they need assistance.
- 1.11 Subarea SOPAs (Admin) report Condition I attainment to SOPA (Admin) Hampton Roads by quickest means and follow with message [Enclosure (3), Format D]. Submit reports as soon as possible; inform SOPA (Admin) Hampton Roads if attainment will take longer than 2 hours.
- 1.12 SOPA (Admin) Hampton Roads report Condition I attainment for Hampton Roads immediately upon receipt of verbal attainment reports from all five Subarea SOPAs (Admin). Follow with message [Enclosure (3), Format E].
- 1.13 If SOPA Hampton Roads decides not to sortie TG 183.1 ships, CTG 183.1 will promulgate direction to TG 183.1 ships to prepare to ride out storm inport, unless this was previously done for COR III or COR II. TG 183.1 ships will comply with applicable actions in this table in addition to directions promulgated by CTG 183.1 and will report attainment/completion of these actions to their respective CTUs, who will then make consolidated reports to CTG 183.1. CTG 183.1 reports attainment of these actions preparing for Condition I to CTF 183, all SOPA (Admin) Subareas, and SOPA (Admin) Hampton Roads.
- 1.14 All commands (ashore or afloat) reporting damage, ensure SOPA/SOPA (Admin) Hampton Roads and appropriate Subarea SOPA/SOPA (Admin) are included in the reports.
- 1.15 If sortie was ordered, SOPA (Admin) Hampton Roads issue general SITREP messages to CTG 183.1/Hampton Roads deployed units to keep them informed about general conditions in the port.

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1.16 Subarea SOPAs (Admin) staff hurricane shelters. Review reference (h).

1.17 Secure electrical power to piers as necessary.

***** STEPS 1.18 THROUGH AND 1.22 WILL BE COMPLETED EXPEDITIOUSLY IN ORDER TO COMPILE THE SORTIE OPGEN PRIOR TO SETTING COR IV AND SORTIE C.**

1.18 After assessing weather conditions (NAVLANTMETOCCEN), condition of port facilities (Subarea SOPAs (Admin)), and condition of navigable channels (Coast Guard Marine Safety Office, Hampton Roads), SOPA (Admin) Hampton Roads advise SOPA Hampton Roads when return to port is safe.

1.19 CTF 183.1 issue return to port order.

1.20 CTG 183.1 (or sortie commander so designated, if CTG 183.1 remains in port) submit consolidated LOGREQs.

1.21 Port Operations Program Director will coordinate LOGREQ replies to ensure safe traffic flow for returning groups. Ensure conditions of piers and damage to navigation aids are included.

1.22 SOPA (Admin) Hampton Roads (at direction of SOPA Hampton Roads) issue message standing down from Condition I [Enclosure (3), Format A]. Transmit over Heavy Weather Common and Harbor Common. Attainment reports not required.

1.23 Initial lessons learned from Subarea SOPAs (Admin)/CTG 183.1 due to SOPA (Admin) Hampton Roads within 15 days. Host ships are responsible for reporting for visiting ships.

1.24 Perform Personnel Accounting Program procedures and report as directed by ISIC, installation, and/or regional commander.

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SORTIE CONDITION ACTION TABLES

SORTIE C

- C.0 CTG 183.1 in coordination with SOPA Hampton Roads set SORTIE Condition C [Enclosure (3), Format A]. **Notify task group by quickest means (phone tree), followed by hard copy message (Enclosure (3), Format A).**
- C.1 All commands capable activate Harbor Common and establish guard. Net control is SOPA Hampton Roads.
- C.2 CTG 183.1 transmit OPGEN [Enclosure (4)].
- C.3 CTG 183.1 coordinate sequence of sortie with NAVSTA Norfolk Port Operations and NAVPHIBASE Little Creek Port Operations. Note: Priority will be given to vessels with restricted maneuverability and vessels with restricted conditions (CVs, LHD/LHAs). These vessels will be sortied at the earliest opportunity consistent with favorable conditions. Due to marginal adequacy of Chesapeake Bay anchorages, all ships capable of getting underway should be sortied to sea. Ships unable to maintain 15 kt SOA in high seas, smaller vessels, amphibious craft and boats should be sent to safe haven.
- C.4 NAVSTA Norfolk/CTG 183.1 conduct sortie conference. After the conference, Program Director for Port Operations will publish order/interval of sortie and berthing plan for ships remaining in port (include all Hampton Roads ships) [Enclosure (3), Format F]. **THIS IS NOT AN ORDER TO SORTIE.**
- C.5 Ships refuel to at least 85 percent, commence light off checklists, and make preparations to get underway.
- C.6 Ships notify CTUs of condition attainment/material status by quickest means. Follow by IMMEDIATE message [Enclosure (3), Format J]. Flagships report for embarked staff. Host ships include status of visiting ships (USN or foreign). Indicate where ship is berthed, readiness for sea status, pilot/tug requirements, and fuel percentage. **SORTIE MAY COMMENCE WITHIN 48 HOURS--DETAIL ANY RESTRICTIONS THAT PRECLUDE READINESS TO SAIL WITHIN 48 HOURS AND EARLIEST DTG VESSEL CAN BE READY TO GET UNDERWAY.** CTUs query commands that have not reported attainment within 8 hours of notification to determine if they need assistance.

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- C.7 CTUs compile condition attainment/material status/readiness reports and provide information to CTG 183.1 by quickest means, followed by message [Enclosure (3), Format B]. Indicate where ships are berthed, presence of embarked staffs, readiness for sea status, water, and fuel percentage.
- C.8 CTG 183.1 report condition attainment/material status to CTF 183 and SOPA (Admin) Hampton Roads [Enclosure (3), Format C]. At direction of SOPA Hampton Roads set SORTIE Condition B [Enclosure (3), Format A].

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SORTIE B

- B.0 CTG 183.1 in coordination with SOPA Hampton Roads set SORTIE B [Enclosure (3), Format A]. **Notify task group by quickest means (phone tree), followed by hard copy message (Enclosure (3), Format A).**
- B.1 Ships consider general personnel recall based on storm track, liberty status, and other situational factors. For media assistance, contact COMNAVREG MIDLANT PAO, 322-2853, after working hours, 322-2866/2867. **A SORTIE IS POSSIBLE WITHIN 24 HOURS.**
- B.2 Ships execute emergency communications guard shift.
- B.3 Ships prepare to get underway in 24 hours or less.
- B.4 Ships prepare to depart piers.
 - B.4.a Ships shift from shore to ship's power. Disconnect all utilities except CHT and telephone.
 - B.4.b Have brows removed. Ships without vehicle ramps/accomodation ladders reduce to one brow.
 - B.4.c Ships ensure that any HAZMAT/trash or other items on piers are properly removed.
 - B.4.d Ships personnel turn in any non-essential vehicles. Ships' crews are encouraged to leave POVs at home. Vehicles left in low-lying areas will be towed at owner's risk. See NAVSTA Norfolk and NAVPHIBASE Little Creek destructive weather plans for detailed parking instructions.
 - B.4.e Ships ensure contractors associated with their vessel remove all equipment, vehicles, and trash from piers.
- B.5 Ships notify task unit commander of SORTIE B attainment and any significant changes in material status by quickest means followed by message [Enclosure (3), Format J]. Flagships report for embarked staff.

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- B.6 CTUs compile SORTIE B attainment/material status of ships and provide to CTG 183.1 by quickest means, followed by message [Enclosure (3), Format B]. Only include any CHANGES in readiness for sea in paragraph 2 and 3. Query commands that have not reported attainment within 4 hours of notification to determine if they need assistance.
- B.7 CTG 183.1 report SORTIE Condition B attainment to CTF 183 and SOPA(Admin) Hampton Roads by quickest means, followed by message [Enclosure (3), Format C].

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SORTIE A

- A.0 CTF 183 issue ORDER TO SORTIE, with time of execution, [Enclosure (3), Format H]. Transmit over Heavy Weather Common and Command.
- A.1 CTG 183.1 transmit TG 183.1 sortie message upon receipt of CTF 183 order to sortie. [Enclosure (3), Format G]
- A.2 CTG 183.1 report completion of sortie to CTF 183 [Enclosure (3) Format H].

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SAMPLE MESSAGE FORMATS

The following message formats are provided to ensure rapid dissemination of destructive weather information, material status, attainment reports, and sortie/berthing assignments. Cognizant commanders should not alter these formats without specific reasons. Unless specifically authorized, do not use AIG's 106 and 7729, or the CAD ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA except as used in these formats. All messages are IMMEDIATE precedence. Confidential messages in this instruction are not classified until filled in.

1. Format A: For setting of Tropical Cyclone and SORTIE Conditions.

FM SOPA ADMIN HAMPTON ROADS AREA VA//01/N3/N31// or CTG 183.1
 TO AIG 7729
 AIG 106
 LMCC BCST
 LMEE BCST
 INFO NAS JRB WILLOW GROVE PA//01/CDO// (Omit for Sortie message)
 NAVIOCOM SUGAR GROVE WV//01/CDO// (Omit for Sortie message)
 COMNAVDIST WASHINGTON DC//01/CDO// (Omit for Sortie message)
 NAVSURFWARCEMDIV DAHLGREN VA//01/CDO// (Omit for Sortie message)
 NAVCRUITDIST RICHMOND VA//JJJ// (Omit for Sortie message)
 NAVMARCORESCEN RICHMOND VA//JJJ// (Omit for Sortie message)
 AEGIS COMBATSYSCEN WALLOPS ISLAND VA//JJJ// (Omit for Sortie message)
 BT
 UNCLAS //N03141//
 OPER/TROPICAL CYCLONE____//OR EXER/HURREX____//
 MSGID/GENADMIN/COMNAVREG MIDLANT NORFOLK//
 SUBJ/(SETTING OF/DOWNGRADE TO/SECURING OF) (TROPICAL CYCLONE/TROPICAL
 STORM/HURRICANE/SORTIE) CONDITION____//
 REF/A/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
 AMPN/DESTRUCTIVE WEATHER PLAN//
 RMKS/1. TROPICAL CYCLONE____, LOCATED____NM, (SE, SW, ETC)
 OF HAMPTON ROADS AT____Z. WINDS OF____KTS ARE (POSSIBLE/
 ANTICIPATED) WITHIN____HOURS. POSITION____N/____W.
 PRESENT MOVEMENT____DEG TRUE/____KTS.

2. SET TROPICAL CYCLONE CONDITION____.

3. TAKE ACTIONS SET FORTH IN ENCL 1 OF REF A FOR TROPICAL CYCLONE
CONDITION____.

4. EXCEPTIONS/REMARKS:

5. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL
 CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM
 NAVLANTMETOCCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCCEN WEBSITES:
 NIPR, [HTTP://WWW.NLMOC.NAVY.MIL](http://www.nlmoc.navy.mil) AND SIPR, [HTTP://NLMOC.NAVY.SMIL.MIL](http://nlmoc.navy.smil.mil) //

OR

2. SET SORTIE CONDITION____.

3. TAKE ACTIONS SET FORTH IN ENCL 2 OF REF A FOR CONDITION____.

4. EXCEPTIONS/REMARKS:

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5. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCEN WEBSITES: NIPR, HTTP://WWW.NLMOC.NAVY.MIL AND SIPR, HTTP://NLMOC.NAVY.SMIL.MIL.//

OR

2. DOWNGRADE TO (TROPICAL CYCLONE/SORTIE) CONDITION____.

3. EXCEPTIONS/REMARKS:

4. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCEN WEBSITES: NIPR, HTTP://WWW.NLMOC.NAVY.MIL AND SIPR, HTTP://NLMOC.NAVY.SMIL.MIL.//

OR

2. SECURE FROM (TROPICAL CYCLONE/SORTIE) CONDITIONS.

3. RETURN TO NORMAL OPERATIONS.//

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2. Format B: {See paragraph 8 for details}

- a. For Group/Squadron Commanders to report COR attainment to TYCOMs.
- b. For TYCOMs and shipyards/Naval Weapon Stations to report COR attainment to CTG 183.1.
- c. For CTUs (after OPGEN is received) to report Sortie Condition attainment/material status updates to Subarea SOPA, CTG 183.1, CTG 183.0, TYCOMs, and COMREGSUPPGRU.

FM(a) SQUADRON/GROUP or

(b) TYCOM/SHIPYARD/NWS or

(c) CTU 183.____

TO CTG 183.1 (all)

TYCOM (a only)

RSO NORFOLK VA//CDO/N3// (all)

CTG 183.0

INFO _____ {PLA OF YOUR SOPA SUBAREA} (a only)

SOPA ADMIN (FILL IN YOUR) SUBAREA VA (a only)

SOPA ADMIN HAMPTON ROADS AREA VA//CDO/N3/N31// (b only)

NAVSTA NORFOLK VA//PM PORT OPS// (all)

NAVLANTMETOCEN NORFOLK VA//30//

BT

UNCLAS //N03141//

OPER/TROPICAL CYCLONE____// OR EXER/HURREX____//

MSGID/GENADMIN/(ORIG)//

SUBJ/ATTAINMENT OF (TROPICAL CYCLONE/SORTIE) CONDITION____ AND

MATERIAL STATUS FOR UNITS UNDER (ORIG)//

REF/A/RMG/(SOPA ADMIN HAMPTON ROADS AREA VA/CTG 183.1) _____Z____//

REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//

NARR/REF A IS MSG SETTING (CONDITION V/SORTIE CONDITION ____). REF B IS
DESTRUCTIVE WEATHER PLAN//RMKS/1. (TROPICAL CYCLONE CONDITION V/SORTIE CONDITION ____) HAS BEEN ATTAINED
BY UNITS UNDER (ORIG).

2. (BERTHING INFO/CHANGES) FOR SHIPS EXPECTED TO SORTIE:

UNIT	EMBARKED	BERTH/	FUEL	WATER	EST	DTG	ABLE
	STAFF	ANCHORAGE	PCNT	PCNT			TO GET U/W

3. (BERTHING INFO/CHANGES) FOR SHIPS EXPECTED NOT TO SORTIE:

UNIT	EMBARKED	BERTH	ABILITY TO GET U/W	PROBLEM STATUS (C-4/C-3/MATERIAL DEGRADATION AFFECTING SEA WORTHINESS/ ABILITY TO GET UNDERWAY//ETR
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4. FROM NOTIFICATION, ESTIMATED NUMBER OF HOURS TO GET U/W:

5. POC, 24-HOUR PHONE NUMBER, PAGER, SIPERNET/NIPRNET ADDRESSES://

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3. Format C: For CTG 183.1 to report Tropical Cyclone COR Condition and Sortie Condition attainment/material status updates to CTF 183.

FM CTG 183.1

TO CTF 183

TG 183.1

INFO COMFLTFORCOM NORFOLK VA//N31/N37//

COMNAVSURFLANT NORFOLK VA//N31//

COMNAVAIRLANT NORFOLK VA//N32//

COMSUBLANT NORFOLK VA//N31/SWO//

COMCARSTRKGRU TWO (if not forward deployed)

COMCARSTRKGRU SIX (if not forward deployed)

COMCARSTRKGRU EIGHT (if not forward deployed)

COMCARSTRKGRU TEN (if not forward deployed)

COMCARSTRKGRU TWELVE (if not forward deployed)

COMPHIBGRU TWO

COMSUBGRU TWO

COMSEALOGLANT NORFOLK VA//JJJ//

COMNAVBEACHGRU TWO//JJJ//

COMPHIBRON TWO (if not forward deployed)

COMPHIBRON FOUR (if not forward deployed)

COMPHIBRON SIX (if not forward deployed)

COMPHIBRON EIGHT (if not forward deployed)

COMDESRON TWO (if not forward deployed)

COMDESRON SIX (if not forward deployed)

COMDESRON FOURTEEN (if not forward deployed)

COMDESRON TWO TWO (if not forward deployed)

COMDESRON TWO FOUR (if not forward deployed)

COMDESRON TWO SIX (if not forward deployed)

COMDESRON TWO EIGHT (if not forward deployed)

COMSUBRON SIX

COMSUBRON EIGHT

SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35//

SOPA ADMIN NORFOLK SUBAREA VA//POO//

SOPA ADMIN LITTLE CREEK SUBAREA VA//JJJ//

SOPA ADMIN PORTSMOUTH SUBAREA VA//100/100M/800/810/MDSOPR/NRRO//

SOPA ADMIN NEWPORT NEWS SUBAREA VA//100/SWO//

SOPA ADMIN YORKTOWN SUBAREA VA//JJJ//

RSO NORFOLK VA//CDO/N3//

FACSFAC VACAPES OCEANA VA//20//

COMCOGARD SECTOR HAMPTON ROADS VA//JJJ//

CCGDFIVE PORTSMOUTH VA

NAVLANTMETOCCEN NORFOLK VA//30//

BT

UNCLAS //N03141//

OPER/TROPICAL CYCLONE____// OR EXER/HURREX____//

MSGID/GENADMIN/CTG 183.1//

SUBJ/ATTAINMENT OF (TROPICAL CYCLONE/SORTIE) CONDITION____ AND

MATERIAL STATUS FOR UNITS UNDER CTG 183.1//

REF/A/RMG/SOPA ADMIN HAMPTON ROADS AREA VA____Z____//

REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//

AMPN/REF A IS MSG SETTING (TROPICAL CYCLONE/SORTIE) CONDITION____. REF B IS
DESTRUCTIVE WEATHER PLAN//

RMKS/1. (TROPICAL CYCLONE/SORTIE) CONDITION____HAS BEEN ATTAINED BY UNITS
UNDER CTG 183.1.

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2. (BERTHING INFO/CHANGES) FOR SHIPS EXPECTED TO SORTIE:

UNIT	EMBARKED STAFF	BERTH/ ANCHORAGE	FUEL PCNT	EST DTG ABLE TO GET U/W
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3. (BERTHING INFO/CHANGES) FOR SHIPS EXPECTED NOT TO SORTIE: (Include only for COR V)

UNIT	EMBARKED	BERTH	ABILITY TO GET U/W	PROBLEM STATUS (C-4/C-3/MATERIAL DEGRADATION AFFECTING SEA WORTHINESS/ ABILITY TO GET UNDERWAY
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4. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCCEN WEBSITES: NIPR, [HTTP://WWW.NLMOC.NAVY.MIL](http://www.nlmoc.navy.mil) AND SIPR, [HTTP://NLMOC.NAVY.SMIL.MIL](http://nlmoc.navy.smil.mil) //

COMNAVREGMIDLANT/SOPA(ADMIN)HRINST 3141.1B

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4. Format D: For Subarea SOPAs (Admin) to report condition attainment to SOPA (Admin) Hampton Roads.

FM SOPA ADMIN_____SUBAREA VA
TO SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/CDO//
_____ {PLA OF YOUR CURRENT SOPA SUBAREA}
INFO NAVLANTMETOCCEN NORFOLK VA//30//
BT
UNCLAS //N03141//
OPER/TROPICAL CYCLONE_____// OR EXER/HURREX____//
MSGID/GENADMIN/(ORIG)//
SUBJ/ATTAINMENT OF TROPICAL CYCLONE CONDITION ____ WITHIN _____ SUBAREA//
REF/A/RMG/SOPA ADMIN HAMPTON ROADS AREA VA_____Z____//
REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
NARR/REF A IS MSG SETTING TROPICAL CYCLONE CONDITION____. REF B IS DESTRUCTIVE
WEATHER PLAN//
RMKS/1. TROPICAL CYCLONE CONDITION____HAS BEEN ATTAINED IN _____SUBAREA FOR
ALL SHORE BASED FACILITIES.

2. FOLLOWING SHIPS IN (fill in your) SUBAREA HAVE ATTAINED CONDITION ____:
(Include all ships not in sortie group during Conditions IV through I.)

3. EXCEPTIONS/REMARKS: //

Enclosure (3)

COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 3141.1B

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5. Format E: For SOPA (Admin) Hampton Roads to report condition attainment to SOPA Hampton Roads.

FM SOPA ADMIN HAMPTON ROADS AREA VA//01/N3/N31//
TO _____ {PLA OF CURRENT SOPA HAMPTON ROADS}
INFO AIG 7729
AIG 106
LMCC BCST
LMEE BCST
NAS JRB WILLOW GROVE PA//01/CDO//
NAVIOCOM SUGAR GROVE WV//01/CDO//
COMNAVDIST WASHINGTON DC//01/CDO//
NAVSURFWARCEM DIV DAHLGREN VA//01/CDO//
NAVLANTMETOCEN NORFOLK VA//30//
BT
UNCLAS //N03141//
OPER/TROPICAL CYCLONE____// OR EXER/HURREX____//
MSGID/GENADMIN/COMNAVREG MIDLANT NORFOLK//
SUBJ/ATTAINMENT OF TROPICAL CYCLONE CONDITION____IN HAMPTON ROADS
REF/A/RMG/SOPA ADMIN HAMPTON ROADS AREA VA____Z____//
REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
AMPN/REF A IS MSG SETTING TROPICAL CYCLONE CONDITION____. REF B IS DESTRUCTIVE
WEATHER PLAN//
RMKS/1. TROPICAL CYCLONE CONDITION____HAS BEEN ATTAINED IN SOPA HAMPTON ROADS
AREA.

2. EXEMPTIONS/REMARKS:

3. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCEN WEBSITES: NIPR, HTTP://WWW.NLMOC.NAVY.MIL AND SIPR, HTTP://NLMOC.NAVY.SMIL.MIL.//

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6. Format F: For NAVSTA Norfolk Port Operations to provide detailed sortie plans.

FM NAVSTA NORFOLK VA//PORT OPERATIONS PM//
 TO CTG 183.1
 ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA
 LMCC BCST
 LMEE BCST
 INFO COMFLTFORCOM NORFOLK VA//N31/N37//
 COMNAVSURFLANT NORFOLK VA//N31//
 COMNAVAIRLANT NORFOLK VA//N32//
 COMSUBLANT NORFOLK VA//N31/SWO//
 COMCARSTRKGRU TWO (if not forward deployed)
 COMCARSTRKGRU SIX (if not forward deployed)
 COMCARSTRKGRU EIGHT (if not forward deployed)
 COMCARSTRKGRU TEN (if not forward deployed)
 COMCARSTRKGRU TWELVE (if not forward deployed)
 COMPHIBGRU TWO
 COMSUBGRU TWO
 COMSEALOG LANT NORFOLK VA//JJJ//
 COMNAVBEACHGRU TWO//JJJ//
 COMPHIBRON TWO (if not forward deployed)
 COMPHIBRON FOUR (if not forward deployed)
 COMPHIBRON SIX (if not forward deployed)
 COMPHIBRON EIGHT (if not forward deployed)
 COMDESRON TWO (if not forward deployed)
 COMDESRON SIX (if not forward deployed)
 COMDESRON FOURTEEN (if not forward deployed)
 COMDESRON TWO TWO (if not forward deployed)
 COMDESRON TWO FOUR (if not forward deployed)
 COMDESRON TWO SIX (if not forward deployed)
 COMDESRON TWO EIGHT (if not forward deployed)
 COMSUBRON SIX
 COMSUBRON EIGHT
 SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35//
 SOPA ADMIN NORFOLK SUBAREA VA//POO//
 SOPA ADMIN LITTLE CREEK SUBAREA VA//JJJ//
 SOPA ADMIN PORTSMOUTH SUBAREA VA//100/100M/800/810/MDSOPR/NRRO//
 SOPA ADMIN NEWPORT NEWS SUBAREA VA//100/SWO//
 SOPA ADMIN YORKTOWN SUBAREA VA//JJJ//
 RSO NORFOLK VA//CDO/N3//
 FACSFAC VACAPES OCEANA VA//20//
 COMCOGARD SECTOR HAMPTON ROADS VA//JJJ//
 CCGDFIVE PORTSMOUTH VA
 NAVLANTMETOCEN NORFOLK VA//30//
 BT
 UNCLAS //N03141//
 OPER/TROPICAL CYCLONE _____// OR EXER/HURREX____//
 MSGID/GENADMIN/NAVSTA NORFOLK//
 SUBJ/HAMPTON ROADS EMERGENCY SORTIE/BERTHING PLAN//
 REF/A/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
 AMPN/REF A IS DESTRUCTIVE WEATHER PLAN//
 RMKS/1. IAW REF A, THE FOL SORTIE/BERTHING PLAN IS FOR THE HAMPTON ROADS
 AREA. SHIPS ARE LISTED IN ORDER OF DEPARTURE IN THE EVENT SORTIE IS ORDERED.
 THIS INFORMATION IS PROVIDED FOR PLANNING PURPOSES ONLY AND IS NOT AN ORDER TO
 SORTIE:

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SHIP	SORTIE TIME	CURRENT BERTH	HEAVY WEATHER BERTH/ANCHORAGE
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2. THE SORTIE COMMANDER (CTG 183.1) WILL EMBARK (FILL IN SHIP).

3. REMARKS/SPECIAL INSTRUCTIONS:

4. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE_____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCCEN WEBSITES: NIPR, [HTTP://WWW.NLMOC.NAVY.MIL](http://www.nlmoc.navy.mil) AND SIPR, [HTTP://NLMOC.NAVY.SMIL.MIL](http://nlmoc.navy.smil.mil) //

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7. Format G: Format for ordering sortie (After receipt of CTF 183 order to sortie).

FM CTG 183.1
 TO TG 183.1
 ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA
 LMCC BCST
 LMEE BCST
 INFO COMFLTFORCOM NORFOLK VA//N31/N37//
 COMNAVSURFLANT NORFOLK VA//N31//
 COMNAVAIRLANT NORFOLK VA//N32//
 COMSUBLANT NORFOLK VA//N31/SWO//
 COMCARSTRKGRU TWO (if not forward deployed)
 COMCARSTRKGRU SIX (if not forward deployed)
 COMCARSTRKGRU EIGHT (if not forward deployed)
 COMCARSTRKGRU TEN (if not forward deployed)
 COMCARSTRKGRU TWELVE (if not forward deployed)
 COMPHIBGRU TWO
 COMSUBGRU TWO
 COMSEALOG LANT NORFOLK VA//JJJ//
 COMNAVBEACHGRU TWO//JJJ//
 COMPHIBRON TWO (if not forward deployed)
 COMPHIBRON FOUR (if not forward deployed)
 COMPHIBRON SIX (if not forward deployed)
 COMPHIBRON EIGHT (if not forward deployed)
 COMDESRON TWO (if not forward deployed)
 COMDESRON SIX (if not forward deployed)
 COMDESRON FOURTEEN (if not forward deployed)
 COMDESRON TWO TWO (if not forward deployed)
 COMDESRON TWO FOUR (if not forward deployed)
 COMDESRON TWO SIX (if not forward deployed)
 COMDESRON TWO EIGHT (if not forward deployed)
 COMSUBRON SIX
 COMSUBRON EIGHT
 SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35//
 SOPA ADMIN NORFOLK SUBAREA VA//POO//
 SOPA ADMIN LITTLE CREEK SUBAREA VA//JJJ//
 SOPA ADMIN PORTSMOUTH SUBAREA VA//100/100M/800/810/MDSOPR/NRRO//
 SOPA ADMIN NEWPORT NEWS SUBAREA VA//100/SWO//
 SOPA ADMIN YORKTOWN SUBAREA VA//JJJ//
 RSO NORFOLK VA//CDO/N3//
 FACSFAC VACAPES OCEANA VA//20//
 COMCOGARD SECTOR HAMPTON ROADS VA//JJJ//
 CCGDFIVE PORTSMOUTH VA
 NAVLANTMETOCEN NORFOLK VA//30//
 BT
 UNCLAS //N02340//
 MSGID/GENADMIN/CTG 183.1/MONTH//
 SUBJ/TG 183.1 SORTIE//
 REF/A/RMG/CTF 183/___DTG___//
 REF/B/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
 REF/C/RMG/COMSECONDFLT/___DTG___//
 REF/D/RMG/SOPA ADMIN NORFOLK SUBAREA/___DTG___//
 NARR/REF A IS CTF 183 ORDER TO SORTIE; REF B IS DESTRUCTIVE WEATHER PLAN; REF
 C IS CTG 183.1 OPGEN; REF D IS SORTIE AND BERTHING PLAN//
 RMKS/1. REF A ORDERED SORTIE FOR UNITS NORFOLK SUBAREA TO COMMENCE____.
 EXECUTE SORTIE IAW REFS B, C, AND D.

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COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 3141.1B
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2. REPORTS: WHEN LAST SHIP CLEARS CHESAPEAKE LIGHT, CTU'S SUBMIT VOICE RPT IN FOL FORMAT:

- A. TIME OF SORTIE COMPLETION
- B. STORM DAMAGE AS A RESULT OF SORTIE
- C. SIGNIFICANT EVENTS DURING SORTIE
- D. SUMMARIZE FUELING/EMERGENT REPAIR REQUIREMENTS THAT CANNOT BE MET WITHIN EACH TIME UNDERWAY.

3. MAKE FOL ADDITIONS TO REF B TASK ORG: (OMIT IF NOT REQUIRED)
TIME UNDERWAY_____ USS_____

4. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE_____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCEN WEBSITES: NIPR, [HTTP://WWW.NLMOC.NAVY.MIL](http://WWW.NLMOC.NAVY.MIL) AND SIPR, [HTTP://NLMOC.NAVY.SMIL.MIL](http://NLMOC.NAVY.SMIL.MIL) //

NOTE: These are units not previously listed or listed previously as unable to get underway.

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8. Format H: Format for reporting completion of sortie.

FM CTG 183.1
 TO TG 183.1
 ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA
 LMCC BCST
 LMEE BCST
 INFO COMFLTFORCOM NORFOLK VA//N31/N37//
 COMNAVSURFLANT NORFOLK VA//N31//
 COMNAVAIRLANT NORFOLK VA//N32//
 COMSUBLANT NORFOLK VA//N31/SWO//
 COMCARSTRKGRU TWO (if not forward deployed)
 COMCARSTRKGRU SIX (if not forward deployed)
 COMCARSTRKGRU EIGHT (if not forward deployed)
 COMCARSTRKGRU TEN (if not forward deployed)
 COMCARSTRKGRU TWELVE (if not forward deployed)
 COMPHIBGRU TWO
 COMSUBGRU TWO
 COMSEALOG LANT NORFOLK VA//JJJ//
 COMNAVBEACHGRU TWO//JJJ//
 COMPHIBRON TWO (if not forward deployed)
 COMPHIBRON FOUR (if not forward deployed)
 COMPHIBRON SIX (if not forward deployed)
 COMPHIBRON EIGHT (if not forward deployed)
 COMDESRON TWO (if not forward deployed)
 COMDESRON SIX (if not forward deployed)
 COMDESRON FOURTEEN (if not forward deployed)
 COMDESRON TWO TWO (if not forward deployed)
 COMDESRON TWO FOUR (if not forward deployed)
 COMDESRON TWO SIX (if not forward deployed)
 COMDESRON TWO EIGHT (if not forward deployed)
 COMSUBRON SIX
 COMSUBRON EIGHT
 SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35//
 SOPA ADMIN NORFOLK SUBAREA VA//POO//
 SOPA ADMIN LITTLE CREEK SUBAREA VA//JJJ//
 SOPA ADMIN PORTSMOUTH SUBAREA VA//100/100M/800/810/MDSOPR/NRRO//
 SOPA ADMIN NEWPORT NEWS SUBAREA VA//100/SWO//
 SOPA ADMIN YORKTOWN SUBAREA VA//JJJ//
 RSO NORFOLK VA//CDO/N3//
 FACSFAC VACAPES OCEANA VA//20//
 COMCOGARD SECTOR HAMPTON ROADS VA//JJJ//
 CCGDFIVE PORTSMOUTH VA
 NAVLANTMETOCCEN NORFOLK VA//30//
 BT
 UNCLAS //N03141//
 MSGID/GENADMIN/CTG 183.1/SDO/___MONTH___//
 SUBJ/CTG 183.1 SORTIE COMPLETION REPORT (U)//
 REF/A/RMG/CTF ONE EIGHT THREE/___DTG___//
 REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//
 REF/C/RMG/CTG ONE EIGHT THREE PT ONE/___DTG___//
 REF/D/RMG/NAVSTA NORFOLK VA/___DTG___//
 NARR/REF A IS ORDER FOR SORTIE. REF B IS DESTRUCTIVE WEATHER PLAN. REF C IS
 CTG 183.1 OPGEN. REF D IS HAMPTON ROADS EMERGENCY SORTIE/BERTHING PLAN.//
 RMKS/1. SORTIE OF NORFOLK SUBAREA DIRECTED REF A COMPLETED AT DTG OF
COMPLETION IAW REFS B THRU D.

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2. INTENTIONS:

A. PROCEED EASTERLY AT BEST SAFE SPEED TO 4W GRID CENTERED AT OTSR EVASION POINT (____POSIT OF 4W GRID____). SPECIFIC 4W SEGMENT ASSIGNMENTS ARE PROMULGATED BY CTUS. FOLLOW ON MOVEMENTS WILL BE ISSUED BY CTG 183.1 IAW OTSR RECOMMENDATIONS AND UNIT SEA KEEPING ABILITIES.

B. TAKE ADVANTAGE OF TRAINING OPPORTUNITIES AS WEATHER/SEA STATE PERMIT.

C. INCORPORATE UNITS ENTERING VCOA INTO CTG 183.1 AS REQUIRED.

3. FOLLOWING EMERGENT CASUALTY/STORM DAMAGE ASSESSMENT PROVIDED:
(UNIT) (DAMAGE/CASUALTY)

4. FOR MORE INFORMATION ON WEATHER CONDITIONS RELATED TO (TROPICAL CYCLONE____), REFER TO LATEST TROPICAL CYCLONE WARNING FROM NAVLANTMETOCCEN NORFOLK VA AND INFORMATION ON NAVLANTMETOCCEN WEBSITES: NIPR, [HTTP://WWW.NLMOC.NAVY.MIL](http://www.nlmoc.navy.mil) AND SIPR, [HTTP://NLMOC.NAVY.SMIL.MIL](http://nlmoc.navy.smil.mil) //

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9. Format I: For all ships to report COR attainment/material status updates to Squadron/Group commanders and Subarea SOPA/SOPA (Admins).

** SHIPS WITHOUT LOCAL ISIC (i.e., WESTHEMGRU ships) REPORT TO COMNAVSURFLANT **

Also, for ships NOT ABLE to sortie to report Conditions IV through I attainment/material status updates to appropriate Subarea SOPA/SOPA (Admin)s.

FM (FILL IN YOUR SHIP PLA)

TO SQUADRON/GROUP COMMANDER- (ships not able to sortie move this to info addressee when reporting conditions IV through I to subarea SOPA/SOPA (Admin))

{PLA OF YOUR CURRENT SOPA SUBAREA}

SOPA ADMIN (FILL IN YOUR) SUBAREA VA//N3/POO/CDO//

INFO _____ {PLA OF SOPA HAMPTON ROADS} (Condition IV through I only)

SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35// (Condition IV through I only)

SQUADRON/GROUP COMMANDER (All Conditions)

TYCOM (All Conditions)

NAVSTA NORFOLK VA//PM PORT OPS// (All Conditions)

COMSECONDFLT

NAVLANTMETOCEN NORFOLK VA//30//

BT

UNCLAS //N03141//

OPER/TROPICAL CYCLONE____// OR EXER/HURREX____//

MSGID/GENADMIN/(ORIG)//

SUBJ/ATTAINMENT OF TROPICAL CYCLONE CONDITION____ AND MATERIAL STATUS//

REF/A/RMG/SOPA ADMIN HAMPTON ROADS AREA VA____Z____//

REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1A//

NARR/REF A IS MSG SETTING TROPICAL CYCLONE CONDITION____. REF B IS DESTRUCTIVE WEATHER PLAN//

RMKS/1. TROPICAL CYCLONE CONDITION____HAS BEEN ATTAINED.

2. FOLLOWING (INFO/CHANGES) PROVIDED: (Required for reporting attainment of Condition V. Only report significant changes to paragraphs A-H when reporting attainment of Conditions IV through I.)

A. EMBARKED STAFF:

B. BERTH/ANCHORAGE:

C. FUEL PERCENTAGE: (If less than 85%, report plan to fuel to 85% or waiver request).

D. NUMBER OF HOURS REQUIRED TO GET U/W

E. PROBLEM STATUS (C-4/C-3/MATERIAL DEGRADATION AFFECTING SEA WORTHINESS/ABILITY TO GET UNDERWAY): Including significant personnel issues/shortages and estimated time of repair (ETR).

F. ESTIMATE OF SAFETY OF MOOR (for ships not able to sortie):

G. ADDITIONAL BALLAST TO BE LOADED (for ships not able to sortie):

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H. ESTIMATED MINIMUM TIME TO BECOME WATERBORNE (for ships in drydock):

I. (FOR USE BY SHIPS NOT ABLE TO SORTIE WHEN REPORTING CONDITIONS IV
THROUGH I ONLY) SELF-SUFFICIENCY OF SHIP:

POWER: (YES/NO)

FRESH WATER: (Percentage)

CHT: (YES/NO)//

3. POC, 24 HOUR PHONE NUMBER, PAGER, SIPRNET/NIPRNET ADDRESSES.//

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10. Format J: For all ships in sortie group to report Sortie Condition C and B attainment/material status updates to CTUs. Task Unit assignments can be found in CTG 183.1 OPGEN.

FM (FILL IN YOUR SHIP)
TO CTU 183.1._____
INFO SQUADRON/GROUP COMMANDER
NAVLANTMETOCCEN NORFOLK VA//30//
BT
UNCLAS //N03141//
OPER/TROPICAL CYCLONE____// OR EXER/HURREX____//
MSGID/GENADMIN/(ORIG)//
SUBJ/ATTAINMENT OF SORTIE CONDITION____ AND MATERIAL STATUS//
REF/A/RMG/CTG 183.1/____Z____//
REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1A//
AMPN/REF A IS MSG SETTING SORTIE CONDITION____. REF B IS DESTRUCTIVE WEATHER
PLAN//
RMKS/1. SORTIE CONDITION____HAS BEEN ATTAINED.

2. FOLLOWING (INFO/CHANGES) PROVIDED: (Required for reporting attainment of Sortie C. Only report significant changes when reporting attainment of Sortie B.)

A. EMBARKED STAFF:

B. BERTH/ANCHORAGE:

C. FUEL/WATER PERCENTAGE:

D. ESTIMATED EARLIEST NR HRS RQD TO GET U/W:

3. POC, 24 HR DUTY PHONE//

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CTG 183.1 SAMPLE OPERATIONAL GENERAL MESSAGE (OPGEN)

(UNCLASSIFIED - CONFIDENTIAL ONLY WHEN FILLED IN)

FM CTG 183.1

TO ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA

COMCARSTRKGRU TWO (if not forward deployed)

COMCARSTRKGRU SIX (if not forward deployed)

COMCARSTRKGRU EIGHT (if not forward deployed)

COMCARSTRKGRU TEN (if not forward deployed)

COMCARSTRKGRU TWELVE (if not forward deployed)

COMPHIBGRU TWO

COMSUBGRU TWO

COMSEALOGLANT NORFOLK VA//JJJ//

COMNAVBEACHGRU TWO//JJJ//

COMPHIBRON TWO (if not forward deployed)

COMPHIBRON FOUR (if not forward deployed)

COMPHIBRON SIX (if not forward deployed)

COMPHIBRON EIGHT (if not forward deployed)

COMDESRON TWO (if not forward deployed)

COMDESRON SIX (if not forward deployed)

COMDESRON FOURTEEN (if not forward deployed)

COMDESRON TWO TWO (if not forward deployed)

COMDESRON TWO FOUR (if not forward deployed)

COMDESRON TWO SIX (if not forward deployed)

COMDESRON TWO EIGHT (if not forward deployed)

COMSUBRON SIX

COMSUBRON EIGHT

NCTAMS LANT NORFOLK VA//00/C50/N4/N5/N52//

TG 183.1

INFO COMFLTFORCOM NORFOLK VA//N31/N37//

COMNAVSURFLANT NORFOLK VA//N31//

COMNAVAILANT NORFOLK VA//N32//

COMSUBLANT NORFOLK VA//N31/SWO//

SOPA ADMIN HAMPTON ROADS AREA VA//N3/N31/N35//

SOPA ADMIN NORFOLK SUBAREA VA//POO//

SOPA ADMIN LITTLE CREEK SUBAREA VA//JJJ//

SOPA ADMIN PORTSMOUTH SUBAREA VA//100/100M/800/810/MDSOPR/NRRO//

SOPA ADMIN NEWPORT NEWS SUBAREA VA//100/SWO//

SOPA ADMIN YORKTOWN SUBAREA VA//JJJ//

RSO NORFOLK VA//CDO/N3//

FACSFAC VACAPES OCEANA VA//20//

COMCOGARD SECTOR HAMPTON ROADS VA//JJJ//

CCGDFIVE PORTSMOUTH VA

NAVLANTMETOCCEN NORFOLK VA//30//

BT

C O N F I D E N T I A L//N02340//

COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 3141.1B

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OPER/TROPICAL CYCLONE _____ SORTIE PLAN//OR HURREX ____ SORTIE PLAN//
MSGID/OPGEN/CTG 183.1/001/****//

REF/A/RMG/SOPA HAMPTON ROADS AREA VA/ (DTG) //

REF/B/DOC/COMNAVREG MIDLANT/SOPA (ADMIN) HRINST 3141.1B//

REF/C/DOC/COMSECONDFLT OPORDER 2000/31JAN92//

REF/D/RMG/SOPA ADMIN HAMPTON ROADS AREA VA/221234ZMAY96//

REF/E/DOC/NWP 10-1-10//

NARR/REF A IS ACTIVATION OF TF 183. REF B IS DESTRUCTIVE WEATHER
PLAN. REF C IS COMSECONDFLT OPORDER 2000. REF D IS STANDING
OPTASK COMMS. REF E IS FORMAT FOR LOGREQ SUBMISSION.//

A2/PERIOD/UPON RECEIPT UNTIL CANCELED./

B1/TASKORG/1/FOR NAVCSRF: FOLLOWING IS TASK GROUP 183.1 CSRF.

FOR NCTAMS LANT: ENTER FOLLOWING INTO ROUTING DATABASE.

TASK ORGANIZATION	COMPOSITION	EMBARKED
-------------------	-------------	----------

CTG 183.1	COMSECONDFLT (OR DESIGNATED COMMANDER)	
CTU 183.1.1	(COMSTRKGRU TWO/FOUR/EIGHT)	
TU 183.1.1	(CV/CRUDES UNITS)	

CTU 183.1.2	COMSTRKGRU TWO/FOUR/EIGHT (COMDESRON AS BACK-UP)	
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TU 183.1.2	(CV/CRUDES UNITS)	
------------	-------------------	--

CTU 183.1.3	COMPHIBGRU TWO	
-------------	----------------	--

TU 183.1.3	(AMPHIB UNITS)	
------------	----------------	--

CTU 183.1.4	COMLOGGRU TWO	
-------------	---------------	--

TU 183.1.4	(CLF UNITS)	
------------	-------------	--

CTU 183.1.5	COMSUBRON ()	
-------------	---------------	--

TU 183.1.5	(SUB UNITS AND TENDERS)	
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CTU 183.1.6	COMSCLANT	
-------------	-----------	--

TU 183.1.6	(MSC UNITS)	
------------	-------------	--

CTU 183.1.7	COMSUPPRON EIGHT	
-------------	------------------	--

TU 183.1.7	(REMAINING MSC UNITS)	
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CTU 183.1.8	(SPARE)	
-------------	---------	--

TU 183.1.8	(SPARE)	
------------	---------	--

/2/FOLLOWING SHIPS ARE UNABLE TO GET UNDERWAY AND WILL NOT
SORTIE. BERTH SHIFTS, IF REQUIRED, WILL BE ADDRESSED IN SORTIE:

SHIP	LOCATION/BERTH	PLANNED BERTH
------	----------------	---------------

C1/GENSIT/REF A ACTIVATED CTF 183 FOR TROPICAL CYCLONE _____
EVASION PLANNING. SORTIE EXECUTION, IF NECESSARY, WILL BE
CONDUCTED IAW REF B AND THIS OPGEN.

C2/THREAT/TROPICAL CYCLONE _____/ (for HURREX add "submission
of all reports will include: "EXERCISE EXERCISE EXERCISE"
to preclude disruption of CLF sorts database.")/

/2/ALL UNITS PARA B1 ABLE TO SORTIE SHIFT OPERATIONAL
CONTROL (OPCON) TO CTF 183 AND TACTICAL CONTROL (TACON) TO CTG
183.1. TASK UNIT COMMANDERS BE PREPARED TO ASSUME TACON OF UNITS
ASSIGNED PARA B1. TG 183.1 SHIPS REFUEL TO AT LEAST 85 PCT OR THE

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MAX PERMITTED BY CLASS DIRECTIVES. INFORM ORIG AND CHAIN OF COMMAND IF UNABLE TO COMPLY.//

/3/CTUS PROVIDE CASREP SUMMARIES TO CTG 183.1 (C3 AND C4, C2 IMMEDIATE ABILITY TO SORTIE SAFELY).//

/4/CTUS REPORT TASK UNIT ATTAINMENT OF READINESS/SORTIE CONDITIONS TO CTG 183.1.//

/5/UNITS NOTIFY CTUS BY QUICKEST MEANS (FOLLOWED BY MESSAGE) WHEN UPGRADED CONDITIONS OF READINESS ARE ATTAINED.//

/6/TASK UNIT COMMANDERS REPORT TASK UNIT ATTAINMENT TO CTG 183.1.//

/7/VERIFY SORTS DATA BASE AND UPDATE IF REQUIRED.//

D1/MISSION/AVOID/LIMIT FOUL WEATHER DAMAGE TO FLEET UNITS AND WATERFRONT SUPPORT FACILITIES.//

E1/PLAN/1/REF B DETAILS INDIVIDUAL CMD RESPONSIBILITIES AND PROCEDURES TO BE FOLLOWED TO PREPARE FOR IMPENDING TROPICAL CYCLONE. SOPA HAMPTON ROADS WILL DETERMINE IF AND WHEN SORTIE IS REQUIRED. THIS MSG IS NOT AN ORDER TO SORTIE. ANTICIPATE WITHIN 24 HOURS (DDHHMMZMONYY) AS EARLIEST POSSIBLE SORTIE COMMENCEMENT TIME. SORTIE PRIORITY FOLLOWS: SHIPS RESTRICTED IN ABILITY TO MANEUVER WITHIN THE CHANNEL; SHIPS CONSTRAINED BY TIDES/CURRENTS; ALL OTHERS. SPECIFIC COORDINATED SORTIE INTENTIONS WILL BE ISSUED SEPCOR FOR ALL UNITS NORFOLK AND LITTLE CREEK SUBAREAS, TO INCLUDE UNITS ABLE TO SORTIE FROM PORTSMOUTH, NEWPORT NEWS, AND YORKTOWN SUBAREAS.

/2/COMSUBLANT WILL COORDINATE MOVEMENTS OF SUBMARINES SEAWARD OF CHESAPEAKE LIGHT.

/3/COMSPECBOATRON TWO DIRECT TU 183.1.6 TO STORM HAVENS AND KEEP CTG 183.1 INFORMED BY SITREP MSG EVERY 6 HOURS.

/4/IF REQUIRED, SEALOGLANT DIRECT USS _____ TO STORM ANCHORAGE ASSIGNMENT AND KEEP CTG 183.1 INFORMED.

/5/STANDING FLEET OPTASKS ARE IN EFFECT. SUPPLEMENTARY WARFARE COMMANDER OPTASKS NOT REQUIRED. OPTASK FOTC AND OPTASK LINK SUPPS WHICH WILL BE ISSUED BY COMSTRKGRU/COMCRUDESGRU*****.//

F1/DUTY/ ***** IS CWC. COMSTRKGRU/COMCRUDESGRU ***** IS TASK GROUP FOTC AND SAR COORDINATOR. TASK UNIT CDRS ASSIGN DUTIES AS REQUIRED AND PROMULGATE SOE TO MAXIMIZE UNDERWAY TRAINING.//

F2/RETAIN/WARFARE CDRS NOT ASSIGNED. TASK UNIT CDRS OPERATE TASK UNITS IAW REF C, AND REPORT IAW REF B, AS MODIFIED BY THIS OPGEN.//

H1/PIM/IF AND WHEN SOPA HAMPTON ROADS ORDERS SORTIE, SHIPS SORTIE IAW EMERGENCY SORTIE/BERTHING PLAN (PROMULGATED SEPCOR) AND PROCEED INDEPENDENTLY AT BEST SPEED TO POINT ***N/***W. 4W GRID WILL BE USED TO PROVIDE SAFE SEPARATION AND TO PROMOTE TASK UNIT ORGANIZATION FOR FOLLOW-ON MOVEMENTS. 4W GRID CONSISTS OF 24 BY 24 FIVE(5) NM SEGMENTS. THE CENTER SEGMENT (N13) IS GRID ORIGIN AND POINT N13 WILL BE LOCATED AT ***N/***W. GRID ORIENTATION IS 000T. GRID IS INITIALLY STATIONARY. FOLLOW ON MOVEMENTS IAW CTG

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183.1 DIRECTION (BASED ON OTSR RECOMMENDATIONS AND UNIT SEAKEEPING ABILITIES). SHIPS AT SEA PROCEED TO RDVU PT UPON SORTIE ORDER. SCREEN CDRS ASSIGN UNITS TO 4W SEGMENT TO SCREEN FORMATIONS WITHIN FOLLOWING ASSIGNMENTS:

TASK UNIT	GRID BOUNDS	SCREEN CDR
TU 183.1.0	N13	(CTG 183.1 FLAGSHIP)
TU 183.1.1	*****	CCG/CCDG *****
TU 183.1.2	*****	CCG/CCDG *****
TU 183.1.3 AND .5	*****	CCG/CCDG/CPR *****
TU 183.1.4	*****	CCG/CCPG/CPR//

R1/COMSTASK/1/SORTIE COMM PLAN IAW REF D. ALL SHIPS/CTUS WILL GUARD FOLLOWING LINE NRS COMMENCING IMMEDIATELY: LP176A AND LP177A. ESTABLISH COMMS AND MAINTAIN 24HR GUARD ON HEAVY WEATHER CIRCUITS UNTIL FURTHER NOTICE.

/2/CTUS PROMULGATE RESPECTIVE TASK UNIT COMM PLAN USING REF D. REQUEST ADDITIONAL FREQS AS REQUIRED FROM CTG 183.1. CTG 183.1 WILL DIRECT SHIFT TO INDIVIDUAL COMM PLANS.

/3/CMDR NAMES VICE TASK UNIT DESIGNATORS WILL BE USED ON ALL SECURE NETS.//

/4/TASK GROUP FOTC ISSUE OPTASK FOTC SUPP AND OPTASK LINK SUPP UPON RECEIPT OF THIS OPGEN.//

Q1/LOGISTIC/1/TASK UNIT COMMANDERS REQUEST SUPPORT BEYOND TU CAPABILITY FROM TG LOGISTICS COORDINATOR.

/2/UNITS SUBMIT ARRIVAL LOGREQ FEEDERS IAW REF E TO TASK UNIT COMMANDERS FOR CONSOLIDATION. COMMANDERS SUBMIT CONSOLIDATED LOGREQS TO SOPA ADMIN NORFOLK SUBAREA VA (CODE POO) AND INFO CTG183.1//

V1/SAR/CTU 183.1.1 ISSUE SAR COORDINATION MESSAGE. ON-SCENE CTU IS SAR CDR. CTUS DESIGNATE READY TOW SHIP PREPARED TO TOW ON 2-HOUR NOTICE.//

X1/REPINST/1/FILE REQUIRED REPORTS IAW REF B, AND DAILY OPREPS 1-5. SHIPS SUBMIT CASREP SUMMARY, OPSTAT UNIT, AND FULL SORTS TO CTG 183.1, INFO ALCON. ENSURE CTG 183.1 INFO ON ALL SIGNIFICANT TRAFFIC. INCLUDE NAVLANTMETOCEN NORFOLK VA//30// ON ALL MOVREPS. OPREP 5 TO BE RECEIVED NLT 1600 LOCAL BY TASK UNIT CDR (INFO CTG 183.1). TASK UNIT CDRS SUBMIT CONSOLIDATED RPT TO CTG 183.1 TO BE RECEIVED NLT 1800 LOCAL. INCLUDE ALL DATA REQUIRED BY PARA X1/REPINST/2/ BELOW. CTG 183.1 WILL SUBMIT OPSUM WITH STANDARD DTG OF DD0001Z MMM YY.

/2/TASK UNIT COMMANDERS PROVIDE REPORTS EVERY 6 HOURS (MORE FREQUENT IF NECESSARY) OF HIGHEST SEAS (IN FEET), HIGHEST TRUE WIND SPD/DIRECTION, AND ANY SIGNIFICANT DROP IN BAROMETER REPORTED BY FLAGSHIP. REPORT NO CHANGE IF NOT SIGNIFICANT.

/3/FOL OPREP-5 REPORTING GUIDANCE PROVIDED FOR TG 183.1:

A. SUBMIT OPREP-5 IAW FOL FORMAT:

O DD2000Z MMM YY (NOTE 1)

FM USS SHIP

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TO TASK UNIT COMMANDER

INFO CTG 183.1

TYPE COMMANDER

GROUP COMMANDER

SQUADRON COMMANDER

NAVLANTMETOCEN NORFOLK VA//30//

OTHERS AS APPROPRIATE

CLASSIFY AS NECESSARY, USUALLY CONFIDENTIAL //N03210//

MSGID/OPREP-5/ORIGINATOR/SER/MMM// (NOTE 2)

REF/A/CTG 183.1/XXXXXXZMMMY//

AMPN/TG 183.1 REPORTING GUIDANCE//

PERIOD/XX1800Z-ZZ1759ZMMMY AS OF XX1900ZMMMY//

RMKS/1. (U/C) CDRS EVAL/INTENTIONS/COMMENTS:

A. COS ASSESSMENT OF SHIP CONDITION:

2. (C) A. POSITION:

LAT LONG:

DESCRIPTION: (E.G.,XXX MILES ENE BERMUDA)

ASSIGNED 4W GRID SECTOR(S):

3. (C) LIQUID LOAD: (NOTE 4)

	F76	F44	FEED	FRESH
PCNT ONBD:	XX	XX	XX	XX
PCNT USED THIS PERIOD:	XX	XX	XX	XX

4. (C) CARGO LOAD (CLF ONLY)

A. TYPE	F76	F44	MOGAS	9250	H2O
PCNT ONBD:	XX	XX	XX	XX	XX

B. FUEL XFERRED (BBLs)

UNIT	PRODUCT	QTY	DOC NR
------	---------	-----	--------

5. (U/C) CASREPS: (NOTE 5)

CASREP NR; C-RATING; EQUIP; ETR; IMPACT

(EX: 96018, C3, NR1 GTG, 06MAR96, 1 OF 3 GTG'S OOC)

6. (U/C) HELO STATUS: (BUNO; FMC/PMC/NMC; HRS REMAINING TO PHASE) (OMIT IF NONE EMBARKED)

7. (U/C) LOGISTICS

A. PROVISIONS ONBOARD (IN DAYS)

FRZ	DRY	FFV	UHT	MILK	EGGS
XX	XX	XX	XX	XX	XX

B. CARGO ONBOARD: (COMBAT LOGISTICS FORCE SHIPS ONLY. STATE IF NO CHANGES FROM PREVIOUS REPORT) INVENTORY:

FRZ CHL DRY HULL QCOG EGGS UHT UNCOMMITTED SODA

8. (U/C) ADDITIONAL INFORMATION: (NOTE 6)

A. THIS SECTION IS USED TO HIGHLIGHT HIGH INTEREST ITEMS DESERVING SPECIAL ATTENTION OR TO PROVIDE INFO TO OTHER COMMANDS. (USE THIS SECTION TO REDUCE MSG TRAFFIC BY REQUESTING INFORMATION, ASSISTANCE, OR RESPONDING TO ROUTINE QUERIES.)

B. ON STATION TAFS WILL INCLUDE LOGREP RQMTS MESSAGES HELD IN THIS SECTION. INCLUDE ALTERNATE TELECOMMUNICATIONS MEANS AS FOLS:

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(A) INMARSAT NUMBER AND CALL SIGN

(B) IDSN (POTS)/STEL NUMBERS

NOTE 1. OPREP-5 REFLECTS UNITS STATUS, AND SUMMARIZES COMPLETED AND PLANNED EVENTS. REPORTS ARE SUBMITTED DAILY. STANDARD DTG IS DD2000Z MMM YY.

NOTE 2: SERIAL NUMBERS COMMENCE AT 001 ON FIRST DAY OF TRANSIT (PERIOD OF CLF OPCON). RESET TO 001 FOR EACH TRANSIT.

NOTE 3: LIST ONLY SIGNIFICANT EVENTS. TRAEX/SOE EVENTS SHOULD NOT BE REPORTED.

NOTE 4: FUEL IS CALCULATED FROM 1200-1159 DAILY AND SHOULD REFLECT ACTUAL SOUNDING AT 1200 OF REPORTING PERIOD, E.G., REPORT SUBMITTED DD2000Z MMM WILL INCLUDE FIGURES FROM 1200-1159 DD MMM. TIMES ARE LOCAL. HOWEVER, IF FUEL IS RECEIVED IN AM, FUEL RECEIPT FIGURES SHOULD BE REPORTED IN THAT DAYS OPREP-5 FEEDER. IF EXACT FIGURES ARE NOT KNOWN AS OF MSG RELEASE TIME (I.E., RAS(F) STILL IN PROGRESS OR SKED FOR AFTER RELEASE) INDICATE RAS(F) IN PROGRESS OR SKED FOR XXXX.

NOTE 5: LIST ONLY CHANGES FROM COR 5 REPORT, IF NONE OMIT.

NOTE 6: ADMIN/LOGISTICS/INTRA BG COORDINATION.//

Y1/SPECINST/1/CTU FLAGSHIP SUBMIT CONSOLIDATED MOVREP/OTSR REQUEST FOR RESPECTIVE TASK UNIT.

/2/NAVLANTMETOCCEN NORFOLK VA PROVIDE OTSR RECOMMENDATIONS TO TASK UNIT COMMANDERS, INFO CTG 183 AND CTG 183.1.

/3/CTU REPORT DAMAGE AND MATERIAL STATUS CHANGES AS THEY OCCUR VIA SATCOM WITH HARD COPY FOLLOW-UP.

/4/CTG 183.1 DUTY OFFICER CAN BE REACHED AT 444-7201/445-5162 AND VIA HEAVY WEAX CMD NET.

/5/UNITS NOT ASSIGNED TO TG 183.1 SCHEDULED TO ARRIVE NORVA AFTER DDHHMMZ MON YR REMAIN AT SEA AND MANEUVER IAW OTSR ADVISORIES. INFORM NAVLANTMETOCCEN OF LOCATION AND PIM. CONTACT CTG 183.1 FOR FOLLOW-ON TASKING.

/6/ACCOUNTING FOR TOTAL COST OF SORTIE IS OF PARAMOUNT IMPORTANCE. TASK UNIT COMMANDERS MAINTAIN RUNNING TOTALS OF AS MANY COSTS AS CAN BE CAPTURED INCLUDING FUEL, PROVISIONS, EMERGENT REPAIRS, TAD COSTS, AND ANY UNUSUAL OR UNEXPECTED EXPENDITURES. SUBMIT CONSOLIDATED REPORT OF COSTS TO COMSECONDFLT WITHIN 24 HOURS OF RTHP.//

Z1/ACKNOWLEDGE/ALL TASK UNIT COMMANDERS ACKNOWLEDGE RECEIPT OF THIS MESSAGE VIA TELCON OR HEAVY WEATHER COMMON NET.//

DECL/____//

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COMMUNICATIONS PLAN

1. Address Indicator Groups (AIG) and Collective Address Designator (CADs). The following AIGs and CADs have been established to issue destructive weather information to commands/activities throughout the SOPA Hampton Roads area:

a. AIG 138. Established by NAVLANTMETOCCEN Norfolk to issue warnings of destructive winds of 34 knots or greater within 100 NM of Commander, Navy Region Mid-Atlantic (COMNAVREG MIDLANT) and expected to pass through the SOPA Hampton Roads Area.

b. AIG 137. Established by NAVLANTMETOCCEN Norfolk to issue severe weather warnings for Hampton Roads, Chesapeake and Delaware Bays, and VACAPES, and Cherry Point OPAREAS. Small craft warnings will be sent using this AIG.

c. HURRIWARNLANT. Established by NAVLANTMETOCCEN Norfolk to advise all shore and afloat commands and activities of tropical depressions, tropical storms, and hurricane developments.

d. AIG 7729. Established by COMNAVREG MIDLANT [SOPA (Admin) Hampton Roads] to issue information to all naval activities in the Hampton Roads Area. This AIG will be used to issue tropical storm and hurricane readiness conditions. **Note: Afloat units, which have not shifted their communications guard ashore, will not receive messages addressed to AIG 7729.**

e. ALL SHIPS AND FLTUNITS PRESENT HAMPTON ROADS VA. Established by COMNAVREG MIDLANT (SOPA (ADMIN) Hampton Roads Area). Tropical storm and hurricane readiness conditions will be distributed via this CAD. **Note: Afloat units, which have not shifted their communications guard ashore, will not receive messages addressed to this CAD.**

2. Communications Procedures

a. Shore Commands and USN Ships

(1) For non-tropical storms, in addition to normal in port communications procedures, meteorological and oceanographic forecasts and warnings area are available on NAVLANTMETOCCEN's NIPRNET (www.nlmoc.navy.mil) and SIPRNET (www.nlmoc.navy.smil.mil) home pages. Commands not receiving timely forecasts and warnings should request assistance from NCTAMS LANT or their servicing NTCC.

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(2) For storms of tropical origin, all USN ships in the Hampton Roads Area will guard designated circuits in accordance with the following plan and current OPTASK COMMS (issued prior to 10 May, annually). Ships unable to guard required circuits will inform their Subarea SOPA. The normal fleet broadcast, ship-to-shore circuits, and telephone services should provide adequate communications until Tropical Cyclone Condition III is set and, in many cases, through Condition I. Area commands should make use of all means at their disposal to receive timely information on tropical storms/hurricanes. Message traffic may be delayed due to high volume. As well as Phone/FAX communications, NAVLANTMETOCEN's NIPRNET (www.nlmoc.navy.mil) and SIPRNET (www.nlmoc.navy.smil.mil) home pages can be used to provide critical warning information and should be maximized. Activation of Fleet Broadcast provides an excellent means of obtaining updates. The Heavy Weather Nets are another source of information. (Net Control will issue the settings/downgrading of all conditions, order to sortie, and other pertinent information over both nets). Commands in special situations, such as ships in commercial shipyards or shore commands without 24-hour Watches, should coordinate with their parent command to have information relayed to them.

b. COMSCLANT Controlled Ships

(1) All COMSCLANT ships with secure communications suites (Naval Fleet Auxiliary Force and selected Special Mission ships) will comply with the procedures of this plan and the current OPTASK COMMS. Ships unable to guard required circuits will inform COMSCLANT.

(2) Generally, COMSCLANT ships equipped with non-secure communications suites have:

(a) *INMARSAT (marine satellite communications for voice and record message traffic.).

(b) *HF-SSB (voice).

(c) *HF-teletype (via Coast Guard or commercial coast stations).

(d) *MF-CW (manual Morse).

(e) *VHF-FM (bridge to bridge).

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Ships, which have shifted communications guard ashore, will execute a guard shift in accordance with NTP-10 and will guard INMARSAT for record message traffic at Tropical Cyclone Condition III. Additionally, all ships will guard VHF-FM channels 13/16 and line LP 156 below (Harbor Common). Ships will maintain guard/listen on remaining circuits as feasible. COMSCLANT will maintain secure communications guard for all MSC ships with non-secure communications suites.

3. Communications Circuits

a. Tropical Cyclone. The following circuits are clear voice and ship names should be used rather than call signs. Further guidance for ships is available in the current OPTASK COMMS, issued annually by SOPA (Admin) Hampton Roads.

<u>Line Number</u>	<u>Description</u>	<u>Frequency</u>	<u>Net Control</u>	<u>Guard</u>
LP 155	Harbor Tug Control	2717.4 KHz 2716 KHz (Upper Sideband)	NAVSTA Norfolk Port Control	-Ships Requiring Tug Services -Ships Underway
LP 156	Harbor Common	385.0 MHz	NAVSTA Norfolk Port Control	-Ships
LP 176 A (Primary)	Heavy Weather Common	352.55 MHz	SOPA Hampton Roads	All Hampton Roads Navy
LP 175 B (Secondary)		6840.0 KHz 6838.0 KHz (Upper Sideband)		
LP 177 A (Primary)	Heavy Weather Command	318.95 MHz	SOPA Hampton Roads	-Subarea SOPAs/ SOPAs (Admin)
LP 177 B (Secondary)		5446.0 KHz 5444.0 KHz (Upper Sideband)		-Hampton Roads Navy (listen only)
N/A	Bridge/Bridge	CH 13 VHF-FM		-Ships Underway -Tugs -Port Services
N/A	Hecklar (Command Net)	139.625 (xmit) 142.750 (rcv) 103.5 (PL)	SOPA (Admin) Hampton Roads	COMNAVREG MIDLANT NAVSTA Norfolk NAS Oceana FCTCLANT Dam Neck NAVSECGRUACT Northwest NAVSHIPYD Norfolk NAVPHIBASE Little Creek WPNSTA Yorktown NAVSUPPACT Norfolk

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COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 3141.1B

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<u>Line Number</u>	<u>Description</u>	<u>Frequency</u>	<u>Net Control</u>	<u>Guard</u>
				NAVMEDECEN Portsmouth
N/A	Ordnance Mvmt Yorktown	150.075 (xmit) 149.100 (rcv)		COMNAVREG MIDLANT WPNSTA Yorktown

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SOPA (ADMIN) SUBAREA DESCRIPTIONS

To ease execution of SOPA responsibilities, the Hampton Roads area has been divided into five subareas. SOPA Hampton Roads, supported by SOPA (Admin) Hampton Roads, maintains overall authority and responsibility for the entire area. A permanent SOPA (Admin) has been designated for each subarea. SOPA (Admin) Subareas may not own all installations in their subarea, but are responsible for disaster preparations for their geographical areas, to include destructive weather notification (updating and executing phone trees), coordinating sheltering for personnel in their subarea, etc. SOPA (Admin) Subareas, phone numbers, and major installations in each subarea are as follows:

<u>SUBAREA</u>	<u>MAJOR INSTALLATIONS IN SUBAREA</u>	<u>SUBAREA PHONE NUMBERS</u>
NORFOLK SOPA (Admin) is CO, NAVSTA Norfolk	NAVSTA Norfolk NAS Oceana Det Norfolk COMLANTFLT Compound Deperming Crib Golf Anchorages NAVSUPPACT Norfolk Lafayette River Annex	Port Operations 444-1121/7118/9 QD 322-2365/66
LITTLE CREEK SOPA (Admin) is CO, NAVPHIBASE Little Creek	NAVPHIBASE Little Creek NAS Oceana and Dam Neck Annex Lynnhaven anchorages	Port Services 462-7791 CDO 462-7385
PORTSMOUTH SOPA (ADMIN) is CDR, NAVSHIPYD Norfolk	NAVSHIPYD Norfolk NAVMEDCEN Portsmouth Marine Hydraulics International Berkley and Metro BAE Systems Moon Engineering Colonna St. Helena's St. Julien's Creek	CDO 396-8615/6
NEWPORT NEWS SOPA (Admin) is CO, SUPSHIP NEWPORT NEWS	SUPSHIP Newport News MARCORESCEN Newport News	380-4221 (CO) 872-5418 (CDO PGR)
YORKTOWN SOPA (Admin) is CO, WPNSTA Yorktown	WPNSTA Yorktown Cheatham Annex York River anchorages AEGIS Combat Systems Center- Wallops Island LANTORDCOM NAVCRUITDIST Richmond VA NAVMARCORESCEN Richmond VA Yorktown Fuel pier	CDO 268-5250

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TROPICAL CYCLONE SAFETY PROCEDURES

1. When a tropical cyclone threatens your area, you will have to make the decision to evacuate or ride out the storm at home. Some guidelines to follow are:

a. If local authorities recommend evacuation, you should leave.

b. If you live on the coastline or offshore islands, in a mobile home, or near a river in a flood plain, plan to leave.

c. If you live on high ground, away from coastal beaches, consider staying.

2. Normally, public shelters will provide toilet facilities and food services. Evacuees should bring:

a. Sheet, pillows, and blankets.

b. Change of clothes.

c. Flashlights with extra batteries.

d. Personal toilet articles.

e. Games to pass the time (especially if you have children).

f. Special medicine required.

g. Baby formula for infants.

h. Some sterile water and small amounts of non-perishable precooked food.

3. Animals, pets, knives, guns, alcoholic beverages, and controlled drugs (without valid prescriptions) are not permitted in the shelters.

4. When a tropical cyclone warning is issued for your area:

a. Check often for official bulletins on radio and TV.

b. Fuel personal vehicles and park away from trees, telephone poles, and drainage ditches.

c. Check mobile home tie-downs.

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- d. Moor small craft or move to safe havens.
 - e. Stock canned goods, special medicines, flashlights, a battery powered AM/FM radio, and batteries.
 - f. Secure lawn furniture and all other loose material.
 - g. Board-up shutters, windows, and glass doors to prevent them from lifting from their tracks.
 - h. Move valuables to upper floors.
 - i. Bring pets inside.
 - j. Fill containers (including bath tub) with several days' supply of drinking water.
 - k. Set refrigerator to maximum cooling temperature.
5. Leave mobile homes and areas that might be affected by storm tides or stream flooding and ensure dependents leave early (during daylight hours). Secure all water and electricity at main breakers. Leave food and water for pets.
6. High risk areas are as follows:
- a. Norfolk Area
 - (1) Any area of the city adjacent to Elizabeth River or its tributaries.
 - (2) Any area of the city adjacent to Chesapeake Bay.
 - b. Chesapeake. Waterfront areas most likely to experience severe flooding are South Norfolk and Fernwood Farms.
 - c. Portsmouth. Sections of the city prone to flooding: Hunters Point, Park Manor, Westhaven, Waterview, Park View, Port Norfolk, Pinners Point, Olde Towne, Downtown, Newtown, Craddock, Academy Park, Highland Biltmore, Truxton Gardens, Loxley Gardens and extreme northeastern portion of Churchland.
 - d. Virginia Beach
 - (1) Oceanfront, including Dam Neck
 - (2) Wadsworth Housing

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7. Primary shelters, alternative shelters, and evacuation routes will be announced over most local television and radio stations and will be published in local newspapers when evacuations are ordered.

8. Plan evacuation routes to at least three area shelters. If not evacuating, minimize travel to keep roads clear for evacuees and emergency vehicles.

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DRAFT

DEPARTMENT OF THE NAVY

NAVY REGION MID-ATLANTIC PUBLIC AFFAIRS OFFICE

1510 GILBERT STREET
NORFOLK, VA 23511-2737
TEL: (757) 322-2853
FAX: (757) 445-1953



MEDIA ADVISORY

00-00-0

MMM, DD, YYYY

FOR IMMEDIATE RELEASE

HAMPTON ROADS NAVAL INSTALLATIONS KEEPING A WEATHER EYE ON TROPICAL STORM OPHELIA

NORFOLK, Mmm DD, YYYY--The Navy is making preparations today to protect Sailors, ships, aircraft and area installations from Tropical Storm Ophelia. The Hampton Roads Naval complex is currently at Tropical Cyclone Condition Four by direction of the commander of the Navy's Mid-Atlantic Region. Tropical Cyclone Condition Four means the threat of destructive winds is possible within the next 72 hours.

Navy installations are reviewing plans and procedures to protect people, facilities and equipment on the bases in the event the storm threatens the Hampton Roads Area. Navy operations are continuing as normal as commands make Tropical Cyclone preparations.

--USN--

Note for Editors:

TROPICAL CYCLONE Conditions are as follows:

- Condition IV: Trend indicates a possible threat of destructive winds within 72 hours.
- Condition III: Destructive winds are possible within 48 hours.
- Condition II: Destructive winds are anticipated within 24 hours.
- Condition I: Destructive winds are expected within 12 hours.

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MEDIA ADVISORY

00-00-0

MMM, DD, YYYY

FOR IMMEDIATE RELEASE

NAVY SUSPENDS LOCAL OPERATIONS AS HURRICANE APPROACHES

NORFOLK, Mmmmm DD, YYYY--Normal operations have been suspended at all Navy shore activities in Hampton Roads. The commander of the Navy's Mid-Atlantic region today announced the setting of Tropical Cyclone Condition One in the Hampton Roads Area effective at 8 a.m. today. Tropical Cyclone One means destructive winds are expected in the area within the next 12 hours.

The Navy has directed mission-essential personnel are to report to work as scheduled. Non-essential personnel have been directed not to report for duty until further notice.

Yesterday, [HOW MANY] Norfolk-based ships and [HOW MANY] aircraft left port to avoid the storm. About [HOW MANY] ships and [HOW MANY] aircraft unable to leave will remain in port or at local airfields.

Navy personnel should contact with their units for detailed reporting instructions.

--USN--

Note for Editors:

TROPICAL CYCLONE Conditions are as follows:

- Condition IV: Trend indicates a possible threat of destructive winds within 72 hours.
- Condition III: Destructive winds are possible within 48 hours.
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- Condition I: Destructive winds are expected within 12 hours.

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Sample News Media Releases for use as necessary by each subordinate command of Commander, Navy Region, Mid-Atlantic:

TROPICAL CYCLONE CONDITION/TROPICAL STORM WARNING SET DURING WORKING HOURS

"Commanding Officer, _____ (fill in command) is announcing a Hurricane/Tropical Storm Warning for _____ (area of responsibility), effective _____ (time) today. Normal operations are suspended at all naval shore activities in _____ (area of responsibility)."

Commanding Officers are authorized to release, at their discretion, NON-ESSENTIAL (non-essential) personnel. All personnel are to report to work as scheduled on _____ unless otherwise notified."

TROPICAL CYCLONE CONDITION SET DURING NON-WORKING HOURS

"Commanding Officer, _____ (fill in command) is announcing a Hurricane Condition/Tropical Storm Warning for _____ (area of responsibility), effective _____ (time) _____. Normal operations are suspended at all naval shore activities in _____ (area of responsibility) with the exception of _____. NON-ESSENTIAL personnel are (not to report/report XX hours late). ESSENTIAL personnel are to report to work as scheduled."

TV SCROLLS: Television scrolls have space limitations, so the above will be very abbreviated. For example:

"Naval Station, Norfolk: ESSENTIAL on time, NON-ESSENTIAL 2 hours late" or "Norfolk Naval Shipyard Area: ESSENTIAL on time, NON-ESSENTIAL 2 hours late, except USS GEORGE WASHINGTON: All personnel on time."

NOTE: Commanding Officers/Public Affairs Officers should use their discretion on how their particular media releases can be most effective for their area(s) of responsibility.

14 APR 2006**MEDIA OUTLETS**

All tropical cyclone condition information is released to the media outlets listed below. Installation PAOs responsible for disseminating weather-related closing information to the news media should contact each outlet's Emergency Closings Director prior to the start of the tropical cyclone to ensure access/authentication codes and procedures are current.

News Media Outlet	Phone No.	Notes
Clear Channel Communications Radio Group	466-0009	WOWI 102.9 FM WSVY 105.3 FM WJCD 107.7 FM WBHH 92.1 FM
Entercom Radio Group	497-2000	WWDE 101.3 FM WNVZ 104.5 FM WPTE 94.9 FM WVKL 95.7 FM
Hampton Roads Educational Telecommunications Association	889-9400	WHRV 89.5 FM WHRO 90.3 FM WHRO-TV 15 (PBS)
Max Media Group	671-1000	WVBW 92.9 FM WXEZ 94.1 FM WGH 97.3 FM WXMM 100.5 FM WCMS 1050 AM WGH 1310 AM
Tidewater Communications Radio	366-9900	WAFX 106.9 FM WNOR 98.7 FM WJOI 1230 AM
Sinclair Station Radio Group	640-8500	WNIS 790 AM WTAR 850 AM WZNR 106.1 FM WROX 96.1 FM WPYA 93.7 FM
WTKR-TV 3 (CBS)	466-1000	
WAVY-TV 10 (NBC)	393-1010	
WVEC-TV 13 (ABC)	625-1313	
Virginian Pilot	446-2000	
Daily Press	247-7824	

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STAFF RECALL / EMERGENCY INFORMATION FORM

RETURN TO ADMIN UPON COMPLETION

CIVILIAN <input type="checkbox"/> STAFF <input type="checkbox"/> NAFI <input type="checkbox"/> CONTRACTOR		MILITARY <input type="checkbox"/> PCS <input type="checkbox"/> LIMDU <input type="checkbox"/> TAD <input type="checkbox"/> MOBILIZED	
DEPARTMENT:		DIVISION:	
SSN / DESIGNATOR:		RANK / RATE:	
NAME:		GRADE / SERIES:	
NAME:		PREFERRED NICKNAME:	
(If you complete some but not all fields, indicate "N/A" in those that you do not complete)			
SPOUSE			
NAME:		AGE:	
DEPENDENT FAMILY MEMBERS			
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
NAME:		AGE:	
STREET ADDRESS:		CITY / STATE / ZIP:	
LANDLINE PHONE NUMBER:		CELL PHONE NUMBER:	
<input type="checkbox"/> LISTED <input type="checkbox"/> UNLISTED			
EMERGENCY POC:		PHONE NUMBER:	
ALTERNATE EMERGENCY POC:		PHONE NUMBER:	

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. 301, DEPARTMENTAL REGULATIONS AND E.O. 9397 (SSN).

PURPOSE: To notify personnel of office closings; locate personnel and/or next of kin in case of emergency; invite personnel to social functions; recall personnel as necessary.

ROUTINE USES: Information is close-hold and shared with only those with a need-to-know. Supervisory personnel will have access to information concerning their employees. Administrative/web personnel will have access for purposes of maintaining the data base. Disclosure of information is treated as "For Official Use Only - Privacy Sensitive".

DISCLOSURE: Mandatory for military personnel. Mandatory for civilian employees who have been designated by their department as "Emergency Personnel." Voluntary for all others. However, failure to provide information may result in you or your family not being accounted for or contacted during an emergency, invited to a social gathering, etc.

COMNAVREG MIDLANT 5314/01 (9/05)

Enclosure (11)

14 APR 2006

Command: _____
PERSONNEL ACCOUNTABILITY WORKSHEET

	Assigned	Accounted For	Unaccounted for	Unreported	Evacuated	Deceased
1. Active Duty Personnel Including full time support (FTS)						
2. Reserve on Active Duty Including Annual Training (AT) Additional Duty for Training (ADT) Active duty special work (ADSW) Mobilized and recalled Reservists						
3. DON Civilians						
4. Non-appropriated civilians						
5. Drilling Reserve Selected Reservists						
6. Dependents of Active Duty personnel						
7. Dependents of Reserve duty personnel						

Sub Totals 0 0 0 0 0 0

Grand Total 0